

**MEETING
OF THE COUNCIL**



Thursday, 15th October, 2015

7.00 pm

**Council Chamber
Thanet District Council
Margate**

**www.thanet.gov.uk
01843 577000**

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Date: 5 October 2015
Ask For: James Clapson
Direct Dial: (01843) 577200
Email: james.clapson@thanet.gov.uk



You are hereby summoned to attend the meeting of the Thanet District Council to be held in the Council Chamber, Council Offices, Cecil Street, Margate, Kent on Thursday, 15 October 2015 at 7.00 pm for the purpose of transacting the business mentioned below.

Timothy Howes

Director of Corporate Governance

To: The Members of Thanet District Council

FIRE ALARM PROCEDURES: If the fire alarm is activated, please vacate the offices via the stairs either through the security door to the left of the Chairman or opposite the lifts in the foyer. Please do not use the lifts. Please assemble in Hawley Square on the green. Officers will assist you and advise when it is deemed safe to return to the Chamber.

AGENDA

Item
No

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 8)

To approve the Minutes of the meeting of Council held on 16 July 2015, copy attached.

3. **ANNOUNCEMENTS**

To receive any announcements from the Chairman, Leader, Members of the Cabinet or Chief Executive in accordance with Council Procedure Rule 2.1 (iv).

4. **DECLARATIONS OF INTEREST**

5. **PETITIONS**

6. **QUESTIONS FROM THE PRESS AND PUBLIC**

To receive questions received from the press or public in accordance with Council Procedure Rule 13.

6a **QUESTION NO.1 FROM A MEMBER OF THE PUBLIC - UNIVERSAL CREDIT APPLICATION ASSISTANCE** (Pages 9 - 10)

<u>Item No</u>	<u>Subject</u>
6b	<u>QUESTION NO.2 FROM A MEMBER OF THE PUBLIC - THE LOCAL PLAN</u> (Pages 11 - 12)
7.	<u>QUESTIONS FROM MEMBERS OF THE COUNCIL</u>
	To receive questions from Members of the Council in accordance with Council Procedure Rule 14.
7a	<u>QUESTION NO. 1 - PREPARATIONS FOR RETIREMENT OF A MARGATE GP</u> (Pages 13 - 14)
7b	<u>QUESTION NO.2 - AN UPDATE ON THE WORK OF THE A&E CABINET ADVISORY GROUP</u> (Pages 15 - 16)
8.	<u>NOTICE OF MOTION</u>
	To receive any Notices of Motion from Members of Council in accordance with the Council Procedure Rule 16.
9.	<u>LEADERS REPORT</u> (Pages 17 - 18)
10.	<u>CORPORATE PRIORITIES 2015-2019</u> (Pages 19 - 28)
11.	<u>REPORT OF THE CHAIRMAN OF THE OVERVIEW AND SCRUTINY PANEL</u> (Pages 29 - 32)
12.	<u>2014/15 YEAR-END TREASURY REPORT</u> (Pages 33 - 50)
13.	<u>A REQUEST FROM WESTGATE TOWN COUNCIL FOR A CHANGE IN THE NAME OF THE PARISH TO WESTGATE-ON-SEA</u> (Pages 51 - 52)
14.	<u>QEQM PETITION - KCC HEALTH OVERVIEW & SCRUTINY COMMITTEE CHAIRMAN'S RESPONSE</u> (Pages 53 - 56)
15.	<u>APPOINTMENTS TO COMMITTEES, PANELS AND BOARDS - 2015/16</u> (Pages 57 - 70)

Declaration of Interests Form

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Public Document Pack Agenda Item 2

COUNCIL

Minutes of the meeting held on 16 July 2015 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Present: Councillor Rev. Stuart Piper (Chairman), Councillors Ashbee, Bayford, Braidwood, Brimm, Buckley, Campbell, G Coleman-Cooke, Collins, Connor, Crow-Brown, Curran, Day, Dellar, Dennis, Dexter, Dixon, Elenor, Evans, J Fairbrass, L Fairbrass, Falcon, Fenner, Game, I Gregory, K Gregory, G Hillman, Howes, Jaye-Jones, Johnston, Leys, Matterface, Munday, Parsons, Partington, Potts, Rogers, D Saunders, M Saunders, Savage, Smith, Stummer-Schmertzing, Taylor, Taylor-Smith, Townend and Wells

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bambridge, K. Coleman-Cooke, Edwards, Grove, Hayton, E. Hillman, Larkins, Martin, Shonk and Tomlinson.

2. MINUTES OF PREVIOUS MEETING

(a) Minutes of the Annual Council Meeting - 21 May 2015

It was proposed by the Chairman, seconded by the Leader and agreed that the minutes of the Annual Council meeting held on 21 May 2015 be approved by Council and signed by the Chairman.

(b) Minutes of the Extraordinary Council meeting - 21 May 2015

It was proposed by the Chairman, seconded by the Leader and agreed that the minutes of the Extraordinary Council meeting held on 21 May 2015 be approved by Council and signed by the Chairman.

(c) Minutes of the Extraordinary Council Meeting - 16 June 2015

It was proposed by the Chairman, seconded by the Leader and agreed that the minutes of the Extraordinary Council meeting held on 16 June 2015 be approved by Council and signed by the Chairman.

3. ANNOUNCEMENTS

There were no announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. PETITIONS

The Chairman proposed, the Leader seconded and Members agreed that the Council Procedure Rule restricting the time allocated for petitions to 30 minutes be waived for the duration of this item, to enable consideration of all the petitions received by the Council.

(a) Draft Local Plan, Birchington Petition

Mr Hudson presented a petition containing 1616 valid signatures as follows:

“We the undersigned, call on Thanet District Council to remove from the “Local Plan” their proposal to build 1000 Properties in Birchington.

The properties would be located at ST3 (Park Lane), S499 (Rear of King Edward Road), S489 (Canterbury Road, Essex Gardens and rear of Mill Row) and S515 (Minnis Road and rear of Surgery). The local infrastructure, including Social Services, the road network, water supply, schools, healthcare and employment opportunities are inadequate to meet the increased demand. Furthermore, this grade 1 farmland must be protected for the growing of vital crops and the sustainability of wildlife habitats for the benefit of the current generation and those of the future.”

Members debated the petition.

Members agreed that the Council note the contents of this petition and that it should be included for discussion during the on-going local plan process.

(b) **Draft Local Plan, Westgate Petition**

Mr Morrish presented a petition containing 1444 valid signatures as follows:

“We the undersigned, Thanet residents, object to the proposal within the current draft local plan to build 1000 new houses on land bordering Minster Road, Westgate-On-Sea, currently owned by Quex Park Estates to withdraw this site from the draft local plan.”

Members agreed that the Council note the contents of this petition and that it should be included for discussion during the on-going local plan process.

(c) **Draft Local Plan, Garlinge Petition**

Mr Evans presented a petition containing 220 valid signatures as follows:

“We the undersigned Thanet residents object to the proposal within the current draft local plan to build in excess of 1000 new houses on land between Dent-de-Lion and Minster Road, currently owned by Quex Park Estates. We call upon Thanet District Council and Quex Park Estates to withdraw this site from the draft local plan.”

In accordance with the Council’s Petition Scheme, the petition was referred to Cabinet without debate for a report to the Council within three ordinary meetings.

(d) **Draft Local Plan, Call for a Public Meeting Petition**

Mr Hardley presented an E-petition containing 431 valid signatures as follows:

“We the undersigned petition the council to in the persons of a) The Leader and b) Cabinet Member for Housing and Planning Services, call a public meeting in a venue suitable to accommodate the aforementioned undersigned, within 8 weeks of the closure of this petition, and present a full and detailed explanation to demonstrate why the consultation process, allocation of green field land and the scale of anticipated housing growth for Thanet is designated acceptable when so many people oppose this.”

In accordance with the Council’s Petition Scheme, the petition was referred to Cabinet without debate for a report to the Council within three ordinary meetings.

(e) **Car Parking Petition**

The Council received a petition containing 124 valid signatures as follows:

“We, the undersigned, are concerned citizens who urge our leaders to act now to reinstate an area of car parking with pedestrian access to remove the need for members to walk all the way around Eaton Road to play bingo at Beacon Bingo.”

The petition organiser did not wish to present the petition at the meeting of Council, therefore in accordance with the Council’s Petition Scheme; the petition was referred to Cabinet without debate for a report to the Council within three ordinary meetings.

(f) **Accident and Emergency Petition**

Mrs Symonds presented a petition containing 1502 valid signatures as follows:

“We the undersigned, call upon Thanet District Council to vigorously oppose any plans by the East Kent Hospital Trust to downsize or end the provision of high quality Accident and Emergency services at the QEQM hospital at Margate.”

Members debated the petition.

Members agreed that the Council refer the petition to Cabinet and recommend that Cabinet set up a Cabinet Advisory Group which would consider the petition in tandem with other emerging proposals from the East Kent Hospitals University Foundation Trust.

6. QUESTIONS FROM THE PRESS AND PUBLIC

(a) **Extension of Private Rental Selective Licensing to Additional Parts of Thanet**

Mr Davies asked Councillor L Fairbrass the following question:

“In view of the perceived success of the selective licensing scheme of private rental properties in the Wards of Cliftonville West and Margate Central will the Cabinet Member support the extension of the scheme to other parts of the Thanet District in particular the Wards of Central Harbour and Eastcliff”

Councillor L. Fairbrass responded with the following points:

- Proposals to consult on further selective licensing in Cliftonville were due to be considered at Cabinet.
- Central Harbour and Eastcliff had a lower proportion of privately rented accommodation than Cliftonville West and Margate Central, however targeting particular streets could potentially be beneficial.

(b) **The Dickens House Museum**

Mr Kirkpatrick asked Councillor Townend the following question:

“A year ago I urged progress regarding a substantial bequest to the museum. The previous Leader's answer was inaccurate. My challenge went unanswered. Are Legal still considering the simple clause in the Will, and can you confirm the new Administration's commitment to the museum assuring me progress may be expected?”

Councillor Townend responded with the following points:

- The administration was committed to a long term solution that would keep the Museum open.

- Legal advice had been received and was being scrutinised by officers. Once completed a meeting would be arranged with all relevant parties to discuss how to proceed.
- A report was expected to be considered at Cabinet in January 2016 which would contain a recommendation for the long term future of the Museum.

(c) **A&E Services in Thanet**

Mrs Renz asked Councillor L. Fairbrass the following question:

“Having accepted a petition regarding opposition to proposed changes to A&E services in Thanet, the previous Council decided to refer the matter to Kent County Council by letter. That letter hadn't been sent. Will you please re-open the matter using information T.A.T.E. (Thanet Action for Trauma Emergencies) has gathered over the last three years?”

Councillor L. Fairbrass responded with the following points:

- The letter had been sent on 10 July and Mrs Renz would be provided with a copy.
- The QEQM Hospital A&E Review Task and Finish Group continued to exist and had a watching brief pending further developments.

7. QUESTIONS FROM MEMBERS OF THE COUNCIL

It was noted that no questions had been received from Members of the Council in accordance with Council Procedure Rule 14.

8. NOTICE OF MOTION

It was noted that no notices of motion had been received from Members of Council in accordance with the Council Procedure Rule 16.

9. LEADERS REPORT

During his report the Leader covered the following areas:

- The situation regarding the East Kent Hospitals Trust.
- Representatives from the Hospital Trust would be invited to address full Council in November.
- Dreamland had successfully opened and the scenic railway would be operational shortly.
- There had been an extraordinary Cabinet meeting to discuss the future of the airport site, it was decided that there would be a review into the decision made in 2013.
- Kingdom, the ‘poo police’, had issued 333 fines across the district, 321 in Margate and Cliftonville, 2 in Broadstairs and 10 in Ramsgate.

Councillor Bayford as Leader of the Conservative Party responded with the following points:

- QEQM was under pressure.
- Dreamland had received excellent press coverage.
- There was concern amongst local residents regarding possible noise impact now that Dreamland had been issued with a late music license.
- It was good that TDC had another chance to assess the suitability of River Oak as an indemnity partner.
- The Leader described Manston as a two horse race at a recent Cabinet meeting which may have indicated a change in stance from the administration.

- Despite campaigning against the Manston Green development, Members voted for the application at the last Planning Committee meeting.

The Leader replied to Councillor Bayford's comments with the following points:

- There were two competing visions for the airport site. One vision used the existing asset, and the other began with the destruction of that asset. The Leader felt that the vision should incorporate using the existing asset.
- The Planning Committee had made its decision on the evidence put before them without pre-determination.

Councillor Johnston as leader of the Labour Party made the following points:

- The Chairman of the Clinical Commissioning Group (CCG) should address Council.
- Funding and officer time would be needed to fight for the hospital.
- The officers and members involved in the Dreamland project should be thanked for their hard work.
- There were still outstanding issues such as the cost of the Dreamland Compulsory Purchase Order (CPO).
- The Council should be mindful of CPO's; it was previously felt that the risk of underwriting the CPO was too great.
- Kingdom were providing a good service for the Council, however the company had said that it was not making enough profit.

The Leader replied to Councillor Johnston's comments with the following points:

- The Kingdom contract was inherited from the previous administration; however the Leader would provide the information requested in writing.
- The CPO of Dreamland appeared to have been conducted by a leap of faith.
- The cross party support regarding hospital services in East Kent was welcome.

10. REPORT OF THE CHAIRMAN OF THE OVERVIEW AND SCRUTINY PANEL

Councillor D Saunders, the Chairman of Overview and Scrutiny, presented his report and made the following points:

- The Panel (OSP) had met and agreed to reconstitute three working party sub-groups from 2015/16.
- Political proportionality was applied to the sub-groups, and increased the number of Members on each to seven.
- The sub-groups met earlier in June and Members of Council would be kept up to date on the matters under consideration by OSP.

In response to the report the following points were raised:

- OSP would look at events surrounding the PriceWaterhouseCooper review into the future of Manston Airport.
- OSP would look at the Heritage Lottery Funding bids for the Margate Museum and the Mayors Parlour.

Members noted the report.

11. REPORT ON SIGN UP TO THE CODE OF CONDUCT.

It was proposed by the Chairman, seconded by the Vice-Chairman and Members agreed the recommendation as shown in paragraph 4.1 of the report, namely that:

'The Council and its Councillors in carrying out their duties, make this public expression of their commitment to the principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership and agree to be bound by the Thanet District Council code of conduct.'

12. REPRESENTATION ON OUTSIDE BODIES

It was proposed by the Leader, seconded by Councillor Bayford and Members agreed the nominations to the Non-Executive outside bodies as follows:

Name of Outside Body	No. of Reps	Representative
Action with Communities in Rural Kent	2	Cllr Crow-Brown Cllr K. Gregory
Age UK: Thanet	1	Cllr Dellar
Campaign to Protect Rural England (formerly, the Council for the Protection of Rural England)	1	Cllr Crow-Brown
Canterbury Festival	1	Cllr Wells
Citizens Advice Bureau, Thanet	2	Cllr Smith Cllr Game
East Kent Housing Board	1	Cllr L Fairbrass
East Kent Housing Area Board	2	Cllr Falcon Cllr Crow-Brown
Millmead Children's Centre Partnership Ltd (formerly, Sure Start)	1	Cllr Taylor
Multiple Sclerosis Society	1	Cllr Collins
Parking and Traffic Regulation Outside London	1	Cllr K.Gregory
Powell Cotton Museum and Quex House	1	Cllr Ashbee
(The) River Stour (Kent) Internal Drainage Board	1	Cllr Stummer- Schmerzing
Sandwich and Pegwell Bay National Nature Reserve Steering Group (formerly, The Sandwich Bay Reserve Management Committee)	1	Cllr Townend
Thanet Countryside Trust	2	Cllr Dixon Cllr Bayford
Thanet Rural Regeneration Group	1	Cllr Howes
Thanet Sports Network	1 +reserve	Cllr L Fairbrass
Thanet Volunteer Bureau	1	Cllr Falcon
Trust for Thanet Archaeology	2	Cllr G. Coleman- Cooke
Youth Advisory Group (formerly, Concorde Youth Centre)	1	Cllr Smith

13. COUNCIL'S RESPONSE TO LGBCE CONSULTATION

It was proposed by the Chairman, seconded by the Vice-Chairman and Members agreed that:

'That Council notes the recommendations of the Boundary and Electoral Arrangements Working Party to the Local Government Boundary Commission for England.'

Meeting concluded: 8.30 pm

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QUESTION NO. 1 FROM A MEMBER OF THE PUBLIC – UNIVERSAL CREDIT APPLICATION ASSISTANCE

To: Council – 15 October 2015

By: Committee Services Manager

Classification: Unrestricted

Summary: Councillor Crow-Brown, Cabinet Member for Corporate Governance Services will receive a question from a member of the public in relation to Universal Credit.

For Information

1.0 Introduction and Background

1.1 The following question, addressed to Councillor Crow-Brown, Cabinet Member for Corporate Governance Services has been received from Dr Symonds in accordance with Council Procedure Rule No.13:

“With the introduction of Universal Credit this month, what provision has been made at Gateway Plus for those patients in the community with severe mental disorder, who may need help in completing the required forms?”

1.2 Under Council Procedure Rule 13.7, the Chairman will invite the questioner to put their question to the Member named in the notice. If the questioner is not present, the question shall not be put and shall be answered in writing.

1.3 Under Council Procedure Rule 13.8, if the Member to whom the question is directed is present they will provide an oral answer. If that Member is not present, the question will be answered by the Leader or another Member nominated by the Leader for the purpose unless it is inappropriate for the Leader to give an oral answer or to nominate another Member to give an oral answer, in which case the question will be dealt with by a written answer.

1.4 The total time devoted to questions shall not exceed 30 minutes. Any question which cannot be dealt with during that time will be replied to in writing.

2.0 Corporate Implications

2.1 Financial

2.1.1 None arising directly from this report

2.2 Legal

2.2.1 None arising directly from this report

2.3 Corporate

2.3.1 Council Procedure Rule 13 affords members of the public the opportunity to ask questions of Members of the Cabinet at ordinary meetings of the Council.

2.4 Equity and Equalities

2.4.1 None arising directly from this report.

3.0 Recommendation

3.1 This report is for information.

4.0 Decision Making Process

4.1 This report is for information.

Contact Officer:	Nicholas Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance

Annex List

None	
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Background Papers

Title	Details of where to access copy
None	

Corporate Consultation Undertaken

Finance	n/a
Legal	n/a
Communications	n/a

QUESTION NO. 2 FROM A MEMBER OF THE PUBLIC – THE LOCAL PLAN

To: **Council – 15 October 2015**

By: **Committee Services Manager**

Classification: **Unrestricted**

Summary: **Councillor L Fairbrass, Cabinet Member for Community Services will receive a question from a member of the public in relation to the Local Plan.**

For Information

1.0 Introduction and Background

1.1 The following question, addressed to Councillor L Fairbrass, Cabinet Member for Community Services has been received from Ms Kennedy in accordance with Council Procedure Rule No.13:

"In writing the Local Plan, can you confirm that current analysis of data and software modelling suggests that many more thousands of homes will be required than the 12,000 by 2013 proposed in the first draft and can you advise residents where UKIP would prefer those homes to be located?"

1.2 Under Council Procedure Rule 13.7, the Chairman will invite the questioner to put their question to the Member named in the notice. If the questioner is not present, the question shall not be put and shall be answered in writing.

1.3 Under Council Procedure Rule 13.8, if the Member to whom the question is directed is present they will provide an oral answer. If that Member is not present, the question will be answered by the Leader or another Member nominated by the Leader for the purpose unless it is inappropriate for the Leader to give an oral answer or to nominate another Member to give an oral answer, in which case the question will be dealt with by a written answer.

1.4 The total time devoted to questions shall not exceed 30 minutes. Any question which cannot be dealt with during that time will be replied to in writing.

2.0 Corporate Implications

2.1 Financial

2.1.1 None arising directly from this report

2.2 Legal

2.2.1 None arising directly from this report

2.3 Corporate

2.3.1 Council Procedure Rule 13 affords members of the public the opportunity to ask questions of Members of the Cabinet at ordinary meetings of the Council.

2.4 Equity and Equalities

2.4.1 None arising directly from this report.

3.0 Recommendation

3.1 This report is for information.

4.0 Decision Making Process

4.1 This report is for information.

Contact Officer:	Nicholas Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance

Annex List

None	
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Background Papers

Title	Details of where to access copy
None	

Corporate Consultation Undertaken

Finance	n/a
Legal	n/a
Communications	n/a

QUESTION NO. 1 FROM A MEMBER – PREPARATION FOR RETIREMENT OF A MARGATE GP

To: **Council – 15 October 2015**
By: **Committee Services Manager**
Classification: **Unrestricted**

Summary: **The Leader of the Council will receive a question from a Member of Council in relation to the retirement of a Margate GP.**

For Information

1.0 Introduction and Background

1.1. The following question, addressed to Councillor Wells, Leader of the Council, has been received from Councillor Johnston in accordance with Council Procedure Rule No. 14.

“The announcement last March by Dr Rahman of his intended retirement at the end of September has led to 2,000 patients needing to find a new GP.

What actions have you taken through the Health and Well Being Board, CCG and especially NHS England to ensure our residents will be properly served?”

1.3 Council Procedure Rule 14.2 states that a Member of the Council may ask

- a Member of the Cabinet; or
- the Chairman of any Committee or Sub-Committee

a question on any matter in relation to which the Council has powers or duties or which affects the district.

1.4 Council Procedure Rule 14.6 states that an answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated within three working days to the questioner.

1.5 A Member may, in accordance with Council Procedure Rule 14.7, ask one supplementary question without notice to the Member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

1.6 The questioner shall have two minutes for the initial question and one minute for the supplementary question and the respondent shall have five minutes for the initial reply and two minutes for the supplementary reply. (Council Procedure Rule 14.8 refers)

2.0 Corporate Implications

2.1 Financial

2.1.1 None arising at this stage

2.2 Legal

2.2.1 None arising at this stage

2.3 Corporate

2.3.1 Council Procedure Rule 14 enables Members of Council to ask a Member of the Cabinet or the Chairman of any Committee or Sub-Committee questions on matters in relation to which the Council has powers or duties or which affect the district. No Member, however, can submit more than one question to one meeting.

2.4 Equity and Equalities

2.4.1 None arising at this stage

3.0 Recommendation

3.1 This report is for information.

4.0 Decision Making Process

4.1 This report is for information.

Contact Officer:	Nicholas Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance

Annex List

None	
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Background Papers

Title	Details of where to access copy
None	

Corporate Consultation Undertaken

Finance	n/a
Legal	n/a
Communications	n/a

QUESTION NO. 2 FROM A MEMBER – UPDATE ON THE WORK OF THE A&E CABINET ADVISORY GROUP

To: **Council – 15 October 2015**

By: **Committee Services Manager**

Classification: **Unrestricted**

Summary: **The Leader of the Council will receive a question from a Member of Council in relation to the work of the A&E Cabinet Advisory Group.**

For Information

1.0 Introduction and Background

- 1.1. The following question, addressed to Councillor Wells, Leader of the Council, has been received from Councillor Matterface in accordance with Council Procedure Rule No. 14.

“On July 16th after the presentation of the A&E petition, the leader stated he would set up a Cabinet Advisory Group to consider the petition in tandem with other emerging proposals from the East Kent Hospitals University Foundation Trust.

Could we, please, have an update on this CAG?”

- 1.3 Council Procedure Rule 14.2 states that a Member of the Council may ask

- a Member of the Cabinet; or
- the Chairman of any Committee or Sub-Committee

a question on any matter in relation to which the Council has powers or duties or which affects the district.

- 1.4 Council Procedure Rule 14.6 states that an answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated within three working days to the questioner.

- 1.5 A Member may, in accordance with Council Procedure Rule 14.7, ask one supplementary question without notice to the Member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

- 1.6 The questioner shall have two minutes for the initial question and one minute for the supplementary question and the respondent shall have five minutes for the initial reply and two minutes for the supplementary reply. (Council Procedure Rule 14.8 refers)

2.0 Corporate Implications

2.1 Financial

2.1.1 None arising at this stage

2.2 Legal

2.2.1 None arising at this stage

2.3 Corporate

2.3.1 Council Procedure Rule 14 enables Members of Council to ask a Member of the Cabinet or the Chairman of any Committee or Sub-Committee questions on matters in relation to which the Council has powers or duties or which affect the district. No Member, however, can submit more than one question to one meeting.

2.4 Equity and Equalities

2.4.1 None arising at this stage

3.0 Recommendation

3.1 This report is for information.

4.0 Decision Making Process

4.1 This report is for information.

Contact Officer:	Nicholas Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance

Annex List

None	
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Background Papers

Title	Details of where to access copy
None	

Corporate Consultation Undertaken

Finance	n/a
Legal	n/a
Communications	n/a

LEADER'S REPORT TO COUNCIL

To: **Council – 24 September 2015**

By: **Democratic Services & Scrutiny Manager**

Classification: **Unrestricted**

Summary: **To receive a report from the Leader in accordance with Council Procedure Rule 2.2**

For Information

1.0 Introduction and Background

1.1 Council Procedure Rule 2.2 provides that:

The Leader of the Council may make an oral report, not exceeding ten minutes, on key issues arising since the last meeting of Council.

The Leaders of any other Political Group may comment on the Leader's Report. The comments of the Leaders of the other Political Groups shall be limited each to five minutes. The other Group Leaders will comment in an order determined by the number of Councillors within those Political Groups, with the largest Group commenting first, and so on.

The Leader has a right of reply to each Group Leader limited to two minutes, in hierarchical order, to any comments made on his/her report.

The Leader of the Council and the Leader of any other Political Group may appoint substitutes to speak on their behalf.

No motions may be moved nor resolutions passed under this item.

2.0 Corporate Implications

2.1 Financial and VAT

2.1.1 Any implications will be covered in the Leader's Report.

2.2 Legal

2.2.1 Any implications will be covered in the Leader's Report.

2.3 Corporate

2.3.1 Any implications will be covered in the Leader's Report.

2.4 Equity and Equalities

2.4.1 Any implications will be covered in the Leader's Report.

3.0 Recommendation

3.1 This report is for information only.

4.0 Decision Making Process

4.1 This report is for information only.

Contact Officer:	Nicholas Hughes, Committee Services Manager, (7208)
Reporting to:	Tim Howes, Director of Corporate Governance and Monitoring Officer

Annex List

None	N/A
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Background Papers

Title	Details of where to access copy
None	N/A

Corporate Consultation Undertaken

Finance	N/A
Legal	N/A

Corporate Plan Review

To: **Council – 15 October 2015**

Main Portfolio Area: **Leader and all Portfolios**

By: **Madeline Homer – Chief Executive**

Classification: **Unrestricted**

Ward: **Whole District**

Summary: The Constitution requires that the Council Corporate Plan be adopted by Full Council in accordance with the Budget and Policy Framework Procedure Rules.

This report details the proposed new priorities for the Corporate Plan 2015-2019.

For Decision

1.0 Introduction and Background

- 1.1 The Council's current Corporate Plan was published in 2012 and covers the period of 2012 – March 2016.
- 1.2 Since the publication of the, 2012-16 Corporate Plan, the Council has faced significant challenges, coupled with a change in political administration and future funding pressures, it is considered timely to re-set the Council's Corporate Priorities for the next four years.
- 1.3 The proposal to re-set the corporate priorities also supports, one of the key messages arising from the Local Government Association Peer Review in 2014.

“Clarify what you want to achieve and how you are going to do it and then put the appropriate resources in place – a rationalised set of priorities will drive the Medium Term Financial Plan”.

2.0 The Current Situation

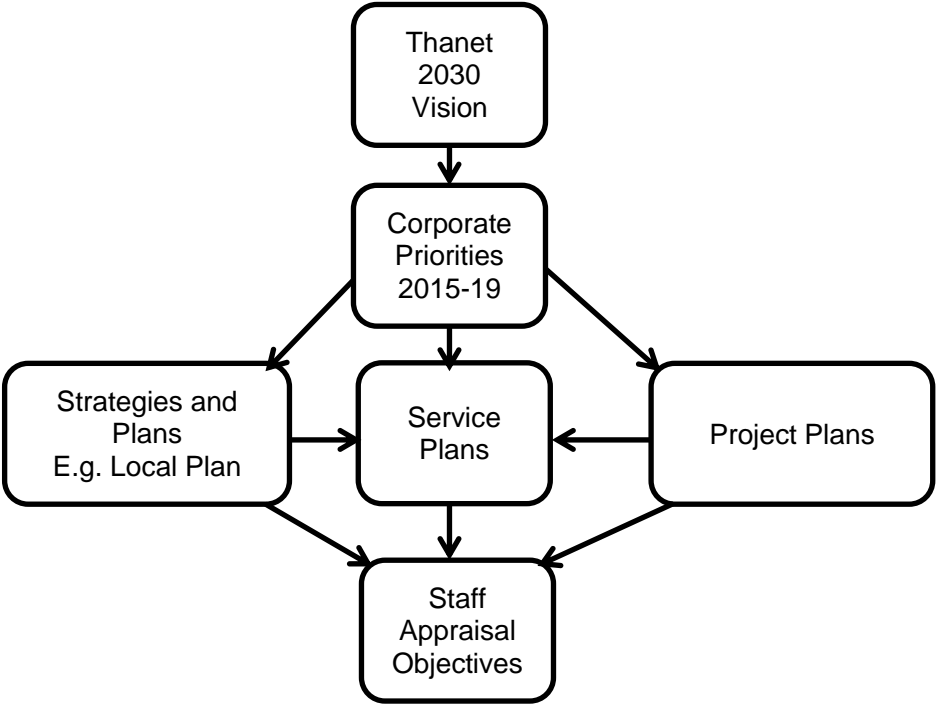
- 2.1 Through the proposed new priorities, the Council will: continue to shape the future of the District by maximising the use of the current powers it holds; ensuring accountability to the electorate it serves; innovating where new opportunities present themselves; and collaborating with partners to deliver the best possible services within the funds available to the Council.
- 2.2 The proposed Corporate Values identify the way the Council will work in order to deliver its priorities.

- 2.3 The Council is responsible for a wide range of statutory and discretionary services and through the proposed new priorities it will take an outcome focussed approach to find the right way to deliver its services.
- 2.4 The largest challenge the Council faces over the next four years is to deliver further improvements to its services with reduced funding and resources. This will require the Council to work with its partners and residents to minimise the impact of the challenge ahead and manage the expectations on the Council within its limited resources.
- 2.5 The proposed new priorities will underpin the 2030 Vision for the District (which can be found on the Council website <http://thanet.gov.uk/about-us/thanet-vision-2030/>) and will be delivered through the annual focused operational service plans. The Council's performance and governance framework will ensure that the Council has the ability to monitor and manage the achievement of the outcomes from the proposed new priorities, through aligned performance measures and specific improvement actions.
- 2.6 The proposed new Corporate Priorities and Values are attached to this report as Annex 1.

3.0 Linking the Corporate Priorities to Service Plans and Projects

- 3.1 This draft Corporate Priorities document has been designed as a strategic document which aims to impact on the long-term future of Thanet. The strategic goals set out within the priorities, are supported by more detailed plans and strategies which set out service specific projects, actions and targets.
- 3.2 Diagram 1 below shows how these plans and strategies fit together. The diagram has six elements:
- a) The 2030 Vision for Thanet which sets out the broad aims for the District.
 - b) The Corporate Plan which is the Council's medium term planning document and it identifies the key priorities and aims that the Council will focus on over a four year period.
 - c) Service Plans are the operational plans of the different departments within the Council; they include details on specific projects, actions and targets.
 - d) There are a number of other strategies and plans tackling specific issues which cross cut across the Council's different departments. These are tied closely to service plans to ensure that individual departments keep on track with their contribution to the Corporate Plan.
 - e) Projects are planned, monitored and reviewed in accordance with the Council's project management framework.
 - f) Staff appraisal objectives are linked to the departmental targets and are monitored through the Council's staff appraisal process.

Diagram 1



3.3 As stated in Priority 2 of the Draft Corporate Priorities 2015-19, the achievement of the Council’s long-term aims will require the Council to work in partnership with other organisations from the public, private and voluntary sectors. These organisations also have strategies and plans which will contribute to the delivery of the Corporate Priorities 2015-19.

4.0 Overview and Scrutiny Panel, and Cabinet - recommendations

4.1 Overview and Scrutiny Panel – 18 August 2015

- 4.1.1 The panel raised the question of how the document will be published, if it will be in leaflet form or posted on the website and the costs associated with it. The Leader advised that this is open to suggestions and the final approach and costing will be circulated to Scrutiny Members.
- 4.1.2 A suggestion was made that officers consider existing local distributions or current community magazines and provided the example of the Ramsgate Town Council regular publication.
- 4.1.3 Members raised the question about what services would be stopped or no longer be provided. The Leader informed the panel that this document is about the prioritisation of resources and not necessarily cutting services.
- 4.1.4 Under Priority 1 – the following comments were made by the Panel:
 - The council look at more innovative ideas such as the footprints leading up to bins and the use of fluorescent notices.
 - Pilots in certain areas for dummy CCTV cameras and notices.
 - The council consider undertaking a study on commercial waste collection.

- Review the usage of the seagull proof waste bags.

4.1.5 Subject to the above comments, the Panel recommended the Corporate Plan to Cabinet.

4.2 **Cabinet 10 September 2015**

4.2.1 Cabinet observed that the proposed new corporate priorities and values are being made in an economic context of further spending cuts following the Government's Comprehensive Spending Review in November 2015. In order for the Council to maintain frontline service delivery; there was a need to be more focused by reducing the amount of Corporate Priorities from eleven to three. These priorities were aimed at improving the quality of life for Thanet residents.

4.2.2 The Leader agreed to consider the suggestions from Shadow Cabinet Members for the need to review the design of current council services to better focus on delivery of services in the light of the proposed Council priorities for 2015-19. The Leader also agreed to review the current approach for the collection of green waste, but advised that this would have budgetary implications. He also agreed to look at the introduction of staff suggestion box.

4.2.3 The following Members spoke under Council Procedure Rule 24.1:

- Councillor Bayford;
- Councillor Taylor-Smith;
- Councillor K. Gregory;
- Councillor I. Gregory.

4.2.4 Councillor Wells proposed, Councillor Brimm seconded and Members agreed to recommend the report and the proposed Corporate Plan 2015–2019 (with any amendments) to be presented to Full Council on the 15 October 2015.

5.0 **Options**

5.1 To amend the report and the proposed Corporate Plan 2015–2019 and recommend the revised Corporate Plan be submitted to Full Council on the 3 December 2015.

5.2 To accept the report and the proposed Corporate Plan 2015–2019 as drafted and recommend it be approved.

6.0 **Proposed Next Steps**

6.1 If Council approves option 5.2, the 2015-2019 Corporate Priorities will be published and the organisation will start working towards the achievement of the priorities.

6.2 Upon sign off of the new Corporate Priorities the council will undertake an integrated communications campaign, which will aim to inform our residents and stakeholders of the new priorities and how these will affect them. The campaign will run across multiple channels to ensure that the greatest possible reach and engagement is achieved.

7.0 Corporate Implications

7.1 Financial and VAT

7.1.1 The detailed objectives within all three proposed new priorities will need to be deliverable in line with the Council's budget and Medium Term Financial Strategy.

7.2 Legal

7.2.1 The Constitution requires that the Council's Plan be adopted by Full Council in accordance with the Budget and Policy Framework Procedure Rules.

7.3 Corporate

7.3.1 The Council is responsible for a wide range of statutory and discretionary services and through the proposed new priorities it will take an outcome focussed approach to find the right way to deliver its services.

7.4 Equity and Equalities

7.4.1 An Equalities Impact Assessment has been undertaken and there is no reason to state at this time that the content of the proposed new Corporate Priorities will negatively impact on any groups with protected characteristics. The priorities focus on improving the quality of life in Thanet for all. Opportunities to further the aims of the Duty will be investigated during equality impact analysis of individual projects, plans and strategies arising from the priorities.

8.0 Recommendation(s)

8.1 To approve the report and the proposed Corporate Plan 2015–2019 as drafted.

9.0 Decision Making Process

9.1 This is a policy framework document to go to Full Council and is subject to the Council's Budget and Policy Framework Procedure Rules which provides the Overview and Scrutiny Panel with an opportunity to comment on the draft proposals before they are finalised by Cabinet and submitted to Council.

9.2 The report is provided to Council on the 15 October 2015 for decision.

Future Meeting if applicable: Not Applicable	Date: Not Applicable
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Contact Officer:	<i>Nicola Walker - Interim Head of Finance</i>
Reporting to:	<i>Tim Willis – Director of Corporate Resources</i>

Annex List

Annex 1	Proposed new Corporate Priorities 2015-2019
Annex 2	Draft Measures of Success

Background Papers

Title	Details of where to access copy
Equalities Impact Assessment	Email: Carol.cook@thanet.gov.uk
Thanet Vision 2030	http://thanet.gov.uk/about-us/thanet-vision-2030/

Corporate Consultation Undertaken

Finance	<i>Nicola Walker - Interim Head of Finance</i>
Legal	<i>Tim Howes – Director of Corporate Governance</i>

Corporate Priorities 2015 to 2019

Working Together for

Agenda Item 10

Annex 1



These corporate priorities identify the areas the council will focus on over the next four years

Priority 1: A clean and welcoming environment

We want to encourage pride in our district by keeping Thanet clean. We are determined frontline services get it right.

This will involve us:

- Continuing to improve waste and recycling services, reducing waste and increasing recycling.
- Keeping streets, parks and open spaces clean for residents and visitors.
- Maintaining zero tolerance to encourage positive behaviour to help improve our environment.

Priority 2: Supporting neighbourhoods

We will work with partner agencies through the Thanet Health and Wellbeing Board to support people to make better lifestyle choices and operationally through our range of services provided directly to residents.

This will involve us:

- Continuing our commitment to work with the public, private, voluntary and community sector to ensure the best outcomes for Thanet.
- Ensuring local residents have access to good quality housing, which meets people's changing needs and aspirations that is safe and affordable.
- Continuing to work with partners to improve community safety.
- Proactively enabling a collaborative partnership to reduce health inequalities.

Priority 3: Promoting inward investment and job creation

Our vision is to accelerate growth and achieve greater economic prosperity for our district. We will seek opportunities for inward investment, high quality job creation and work with partners to ensure we have the right skills, infrastructure and plans in place.

This will involve us:

- Actively seeking inward investment, exploring the potential for using Enterprise Zones; encouraging new and existing businesses which support growth in the local and visitor economy.
- Working with partners to make the most of the buildings and land we own. Maximising commercial opportunities for key assets.
- Writing a Local Plan which sets planning strategies and policies that support growth of the economy.
- Working with education and training providers to develop the skills agenda for the benefit of residents and local businesses.

BUDGET: £19m; CAPITAL INVESTMENT: £41m for 2015-19 and future years

LIKELY SAVINGS REQUIRED FOR 2015/16-2018/19: £2.6m by planning ahead, managing costs and transforming services.

Page 25

Corporate Values 2015 to 2019

Working Together for



These corporate values identify the way the council will work in order to deliver its priorities

Value 1: Delivering value for money

This will involve us:

- Transforming and targeting resources to deliver the right services, in the right way, to improve customer experience; whether delivered directly, in partnership or commissioned externally.
- Ensuring that we operate in an open, honest and accountable manner - expecting the same standards of partners and stakeholders.
- Delivering services in the most cost effective and efficient way.
- Ensuring we achieve a stable and sustainable budget, capable of withstanding economic pressures.

Value 2: Supporting the workforce

This will involve us:

- Recruiting and retaining skilled, committed and motivated people.
- Setting high performance standards and actively supporting staff to reach them.
- Being a forward thinking, innovative employer, encouraging new ways of working.
- Encouraging staff to propose new ideas.
- Treating our customers fairly and professionally in the delivery of good quality customer service.

Value 3: Promoting open communications

This will involve us:

- Listening to the needs of the community and using this information to continue improving our services.
- Providing clear, meaningful and timely communication.
- Using the most effective method of communication for the intended audience.
- Keeping residents and stakeholders informed about plans and work programmes in a way which is easy to access and understand.

thanet.gov.uk

CORPORATE PRIORITIES
Draft Measures of Success

Priority 1

A clean and welcoming environment

Residents and visitors will see clean streets and improved parks and open spaces.

Reduction in the amount of household waste sent to landfill.

Increased recycling levels.

People find it easy to dispose of their waste and know how to dispose of their waste responsibly.

Public awareness raised of the problems of littering and dog fouling on our streets, through increased work with local communities, volunteer groups and residents.

Town councils engaged with pooling resources to improve local delivery of services.

Key Performance Indicators

To be developed through the service planning process

Priority 2

Supporting neighbourhoods

Co-ordinated partnership approach to the delivery of projects within the Thanet Community Safety Plan.

Reduction in the number of empty properties in the district.

Completion of the council's Housing Intervention Programmes.

Local communities supported to help resolve local issues.

High quality, cost effective landlord service, which invests in the council's homes.

Key Performance Indicators

To be developed through the service planning process

Priority 3

Promoting inward investment and job creation

The council has managed its property portfolio effectively to support its priorities.

Finalised and implemented Local Plan.

Local employer's needs matched with further and higher education.

Growth in existing and new businesses in the district increasing the employment choice.

Key Performance Indicators

To be developed through the service planning process

CORPORATE VALUES
Draft Measures of Success

Value 1
Delivering Value for Money

Council achieves a balanced, sustainable budget.

Services commissioned and designed to meet customer needs.

Opportunities explored for further shared work with partners and agencies to make better use of public funds to achieve positive outcome for residents.

Staff engaged in service reviews and improvement programmes.

Key Performance Indicators

To be developed through the service planning process

Value 2
Supporting the Workforce

A skilled and committed workforce is maintained.

High quality customer services delivered throughout the council.

A programme of staff development and training delivered.

Effective appraisal process which supports and recognises staff performance.

The council is recognised for the services it's staff delivers.

Key Performance Indicators

To be developed through the service planning process

Value 3
Promoting Open Communications

E-marketing and digital communications developed.

Re-designed website that is based on customer needs.

Council reports reviewed to provide clarity in the way the council runs its business.

Key Performance Indicators

To be developed through the service planning process

OVERVIEW & SCRUTINY PANEL CHAIRMAN'S REPORT TO COUNCIL

To: Council – 15 October 2015

By: Cllr D. Saunders, Chairman of the Overview & Scrutiny Panel

Classification: Unrestricted

Ward: Thanet Wide

Summary: The purpose of the report is to highlight some of the key activities that have been planned for by the Overview & Scrutiny Panel during the course of this municipal year 2015/16 and progress to date regarding implementation of the Panel's work programme.

For Information

1.0 Introduction and Background

- 1.1 Members agreed at the Full Council meeting on 2 October 2014 that 'at each of its ordinary meetings, Council will receive a written report introduced by the Chairman of the Overview and Scrutiny Panel on the work undertaken by the Overview and Scrutiny Panel since the last Council meeting. Such a report will be subject to comment or debate in the usual way.'
- 1.2 The report will therefore provide the basis for debate by Members on on-going scrutiny activities and hopefully lead to sharing of views and ideas to enhance the scrutiny function at Thanet District Council.

2.0 Current Situation

- 2.1 The Panel set up three sub-groups for 2015/16. These are the Community Safety Partnership Working Party, Corporate Performance Review Working Party and Electoral Registration Process Review Task & Finish Group. The sub-groups met on 2 July, 6 July and 7 July 2015 respectively and agreed their work programme for the year.

3.0 Community Safety Partnership Working Party

- 3.1 This sub-group then met on 14 September and received a report from the Kent Police on the 'Performance Report on tackling the drivers of Crime and Anti-Social Behaviour.' They also received an update on the performance of the rest of the Thanet Community Safety Plan for 2016-16.
- 3.2 These presentations were informative as Members engaged the Partnership representatives (Kent Police) and were able to seek clarifications on a number of community neighbourhood safety issues, such as the initiatives on early intervention to tackle anti-social behaviour and repeat offending.

4.0 Corporate Performance Review Working Party

- 4.1 The working party met on 30 September to receive performance reports from the shared services arrangements that include EK Services, EK Human Resources and EK Housing. Members noted that the performance of all the shared services arrangements was generally satisfactory and that there were no major concerns. Members were advised that there were a number of key projects being undertaken to achieve further performance improvements in the delivery of shared services.
- 4.2 EK Services was conducting a review of the existing cost and financial model; the aim is to provide better granularity on the cost of managing and delivering the service to the partner local authorities and to allow accurate benchmarking and commercial pricing for potential new business, where applicable. EK Services were exploring other potential revenue sources that would bring in additional income to the shared services arrangements for the benefit of the partner local Councils.
- 4.3 EK Services were also progressing well with the implementation of two new technical projects. A single Revenues and Benefits system is being introduced that would bring all three partner Councils onto a common platform that will provide operational improvement, better customer self-serve options as well as delivering savings. A new single telephony system is being procured to replace the existing and obsolete current system.
- 4.4 EK Human Resources were in process of delivering a new Human Resources system that would make it easier for staff to access their personal information, submit claims and apply for leave. The system would also bring payroll in-house. This will provide major benefits to the users such as self-serve claims, reduce paper based transactions and deliver savings over the current payroll provider.
- 4.5 East Kent Housing were also working on a new single ICT system to serve the four partner local Councils. This would replace the current four separate ICT systems. EKH are concluding work with tenants and the Councils to agree a new set of commitments to be given to tenants for the next four years.

5.0 Electoral Registration Process Review Task & Finish Group

- 5.1 The sub-group has not met since my report but was scheduled to meet on 8 October 2015.

OTHER KEY ISSUES TO BE CONSIDERED BY THE PANEL

6.0 Review of the QEQM Hospital A & E Services

- 6.1 The sub-group that was set-up by the Panel as a result of a referral of a petition to the Panel by Council on 4 December 2013 did not get the support required from the key external agencies to progress the review.

Due to lack of co-operation from outside agencies, the Overview and Scrutiny Panel (OSP) recommended that Full Council gives consent to the Panel to refer the key questions of the petition regarding perceived changes to the QEQM Hospital A&E Services, to Kent County Council's Health Overview and Scrutiny Committee.

- 6.2 Full Council gave that consent on 23 April 2015. The letter from TDC to KCC was forward to the Chairman of the KCC health Overview & Scrutiny Committee, who has since responded. This issue is reported in more detail elsewhere on the Council Agenda.
- 6.3 At its meeting on 18 August, Members of the Overview & Scrutiny Panel agreed to maintain a watching brief on this matter.

7.0 Review of the TDC Artefacts Management

- 7.1 This issue was carried forward from the previous municipal year. The Panel received an officer report and agreed to recommend to Cabinet that 'Cabinet that the application for external funding through the Heritage Lottery Fund be pursued as a matter of priority.' The recommendation will be considered by Cabinet on 22 October 2015.

8.0 Review of the Winter Gardens Building as a Major Events Venue

- 8.1 The Panel also received an officer report on this issue in response to a Member request who raised some concern over design issues relating to the Winter Gardens as a venue for major events like hosting the local and parliamentary election counts. They had observed that the disabled access to the venue from the ground floor was not satisfactory. There was poor lighting at the venue and the street level signage for parking facilities was not that clear.
- 8.2 During debate of the issue on 18 August, Members were advised that Cabinet was currently reviewing the current tenancy contracts (for among other Council Commercial properties, the Winter Gardens) with a view to identifying ways to resolve the funding of major capital works required to refurbish the building to bring it up to current standards. This project team reports to a Cabinet Member responsible for Communities and the review work was likely to take about 3 months. The group is led by the Interim Director for Community Services.
- 8.3 The Panel was further advised that a report recommending a resolution to the Winter Gardens will be produced for consideration by Cabinet no later than December 2015. It might be advisable for Members to await that report and ascertain the position to be taken by Cabinet after which the Panel may be in a better position to decide whether there is a need to scrutinise the issue as proposed.
- 8.4 Members then agreed to maintain a watching brief on the issue and await the completion of the current tenancy agreements review being conducted by the Executive. They also agreed to task officers to write to Your Leisure Ltd requesting that they consider updating the street signage relating to the Winter Gardens to make it easy for the public to locate the venue from appropriate geographic locations in Margate.

9.0 Call-In of Cabinet Decisions

- 9.1 Since my last report to Council, there have been no Cabinet decisions that have been called-in.

10.0 Cabinet Presentations at OSP Meetings

10.1 The Panel invited and received a presentation from Councillor Wells, the Leader of Council on 'Proposed Corporate Priorities for 2015-19.' Members engaged the Leader in debate on the presentation and offered suggestions.

11.0 Corporate Implications

11.1 Financial and VAT

11.1.1 There are no financial implications arising directly from this report.

11.2 Legal

11.2.1 There are no significant legal implications arising directly from this report. A presentation of the OSP Chairman's report to Full Council enables the Chairman to fulfil their duty as is required by the Council's Constitution.

11.3 Equity and Equalities

11.3.1 There are no equity and equalities implications arising directly from this report.

12.0 Recommendation

12.1 Members are invited to discuss and note the report.

13.0 Decision Making Process

13.1 The Council Constitution allows the Chairman of the Overview & Scrutiny Panel to present a report at each scheduled Council meeting for Members' information.

Contact Officer:	Charles Hungwe, Senior Democratic Services Officer, Ext 7186
Reporting to:	Nick Hughes, Committee Services Manager, Ext 7108

Annex List

None	N/A
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Background Papers

Title	Details of where to access copy
None	N/A

Corporate Consultation Undertaken

Finance	N/A
Legal	N/A

ANNUAL TREASURY MANAGEMENT REVIEW 2014/15

To: **Council – 15 October 2015**

Main Portfolio Area: **Finance**

By: **S151 Officer**

Classification: **Unrestricted**

Summary: **This report summarises treasury management activity and prudential/treasury indicators for 2014/15.**

For Decision

1.0 Introduction and Background

1.1 This Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury management review of activities and the actual prudential and treasury indicators for 2014/15. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

1.2 During 2014/15 the minimum reporting requirements were that the full Council should receive the following reports:

- an annual treasury strategy in advance of the year (Council 6 Feb 2014 and revised by Council 2 Oct 2014)
- a mid-year (minimum) treasury update report (Council 6 Feb 2014)
- an annual review following the end of the year describing the activity compared to the strategy (this report).

In addition, this Council's Governance and Audit Committee has received quarterly treasury management update reports on 24 Sep 2014 and 17 Mar 2015.

1.3 The regulatory environment places responsibility on members for the review and scrutiny of treasury management policy and activities. This report is, therefore, important in that respect, as it provides details of the outturn position for treasury activities and highlights compliance with the Council's policies previously approved by members.

1.4 This Council confirms that it has complied with the requirement under the Code to give prior scrutiny to all of the above treasury management reports by the Governance and Audit Committee before they were reported to the full Council. Member training on treasury management is undertaken to support members' scrutiny role.

1.5 This report summarises the following:-

- Capital activity during the year;
- Impact of this activity on the Council's underlying indebtedness (the Capital Financing Requirement);
- The actual prudential and treasury indicators;
- Overall treasury position identifying how the Council has borrowed in relation to this indebtedness, and the impact on investment balances;
- Summary of interest rate movements in the year;
- Detailed debt activity; and
- Detailed investment activity.

Please note that the Council's 2014/15 accounts have not yet been audited and hence that the figures in this report are subject to change.

2.0 Executive Summary

2.1 During 2014/15, the Council complied with its legislative and regulatory requirements. The key actual prudential and treasury indicators detailing the impact of capital expenditure activities during the year, with comparators, are as follows:

Prudential and treasury indicators	2013/14 Actual £000	2014/15 Estimate £000	2014/15 Actual £000
Capital expenditure			
• Non-HRA	6,689	18,416	8,184
• HRA	3,958	14,044	7,149
• Total	10,647	32,460	15,333
Capital Financing Requirement:			
• Non-HRA	20,898	26,460	22,390
• HRA	20,874	20,874	20,874
• Total	41,772	47,334	43,264
Gross borrowing	27,252	30,659	30,659
Investments			
• Longer than 370 days	0	0	0
• Under 370 days	27,615	20,000	29,435
• Total	27,615	20,000	29,435
Net borrowing	(363)	10,659	1,224

2.2 Other prudential and treasury indicators are to be found in the main body of this report. The Section 151 Officer also confirms that borrowing was only undertaken for a capital purpose and the statutory borrowing limit (the authorised limit) was not breached.

2.3 The financial year 2014/15 continued the challenging investment environment of previous years, namely low investment returns.

3.0 The Council's Capital Expenditure and Financing 2014/15

3.1 The Council undertakes capital expenditure on long-term assets. These activities may either be:

- Financed immediately through the application of capital or revenue resources (capital receipts, capital grants, revenue contributions etc.), which has no resultant impact on the Council's borrowing need; or
- If insufficient financing is available, or a decision is taken not to apply resources, the capital expenditure will give rise to a borrowing need.

3.2 The actual capital expenditure forms one of the required prudential indicators. The table below shows the actual capital expenditure and how this was financed.

£000 General Fund	2013/14 Actual	2014/15 Estimate	2014/15 Actual
Capital expenditure	6,689	18,416	8,184
Financed in year	4,623	12,227	6,064
Unfinanced capital expenditure	2,066	6,189	2,120

£000 HRA	2013/14 Actual	2014/15 Estimate	2014/15 Actual
Capital expenditure	3,958	14,044	7,149
Financed in year	3,753	13,819	6,924
Unfinanced capital expenditure	205	225	225

4.0 The Council's Overall Borrowing Need

4.1 The Council's underlying need to borrow for capital expenditure is termed the Capital Financing Requirement (CFR). This figure is a gauge of the Council's indebtedness. The CFR results from the capital activity of the Council and resources used to pay for the capital spend. It represents the 2014/15 unfinanced capital expenditure (see above table), and prior years' net or unfinanced capital expenditure which has not yet been paid for by revenue or other resources.

4.2 Part of the Council's treasury activities is to address the funding requirements for this borrowing need. Depending on the capital expenditure programme, the treasury service organises the Council's cash position to ensure that sufficient cash is available to meet the capital plans and cash flow requirements. This may be sourced through borrowing from external bodies (such as the Government, through the Public Works Loan Board [PWLB] or the money markets), or utilising temporary cash resources within the Council.

4.3 **Reducing the CFR** – the Council’s (non HRA) underlying borrowing need (CFR) is not allowed to rise indefinitely. Statutory controls are in place to ensure that capital assets are broadly charged to revenue over the life of the asset. The Council is required to make an annual revenue charge, called the Minimum Revenue Provision – MRP, to reduce the CFR. This is effectively a repayment of the non-Housing Revenue Account (HRA) borrowing need (there is no statutory requirement to reduce the HRA CFR). This differs from the treasury management arrangements which ensure that cash is available to meet capital commitments. External debt can also be borrowed or repaid at any time, but this does not change the CFR.

- 4.4 The total CFR can also be reduced by:
- the application of additional capital financing resources (such as unapplied capital receipts); or
 - charging more than the statutory revenue charge (MRP) each year through a Voluntary Revenue Provision (VRP).

The Council’s 2014/15 MRP Policy (as required by CLG Guidance) was approved as part of the Treasury Management Strategy Report for 2014/15 on 6 Feb 2014.

4.5 The Council’s CFR for the year is shown below, and represents a key prudential indicator. It includes PFI and leasing schemes on the balance sheet, which increase the Council’s borrowing need. No borrowing is actually required against these schemes as a borrowing facility is included in the contract (if applicable).

CFR (£000): General Fund	31 March 2014 Actual	31 March 2015 Estimate	31 March 2015 Actual
Opening balance	19,450	20,898	20,898
Add unfinanced capital expenditure (as above)	2,066	6,189	2,120
Less MRP/VRP*	(618)	(852)	(853)
Less PFI & finance lease repayments	0	0	0
Transfer from HRA**	0	225	225
Closing balance	20,898	26,460	22,390

CFR (£000): HRA	31 March 2014 Actual	31 March 2015 Estimate	31 March 2015 Actual
Opening balance	22,325	20,874	20,874
Add unfinanced capital expenditure (as above)	205	225	225
HRA loan repayments	(1,656)	0	0
HRA downward revaluation	0	0	0
Less VRP*	0	0	0
Less PFI & finance lease repayments	0	0	0
Transfer to GF**	0	(225)	(225)
Closing balance	20,874	20,874	20,874

* Includes voluntary application of capital receipts.

**This relates to the transfer of property from HRA to GF on 1 April 2014 at a market value of £225k.

Borrowing activity is constrained by prudential indicators for net borrowing and the CFR, and by the authorised limit.

The HRA CFR includes a £200k deduction for the 2012/13 downward revaluation of HRA non-current assets which has been charged to the Comprehensive Income and Expenditure Statement and not then transferred to the Capital Adjustment Account. The treatment of this £200k is under review by the Department of Communities and Local Government (requiring both Ministerial and Treasury approval) and accordingly is subject to change.

- 4.6 **Gross borrowing and the CFR** - in order to ensure that borrowing levels are prudent over the medium term and only for a capital purpose, the Council should ensure that its gross external borrowing does not, except in the short term, exceed the total of the capital financing requirement in the preceding year (2014/15) plus the estimates of any additional capital financing requirement for the current (2015/16) and next two financial years. This essentially means that the Council is not borrowing to support revenue expenditure. This indicator allows the Council some flexibility to borrow in advance of its immediate capital needs in 2014/15. The table below highlights the Council's gross borrowing position against the CFR. The Council has complied with this prudential indicator.

£000	31 March 2014 Actual	31 March 2015 Estimate	31 March 2015 Actual
Gross borrowing position	27,252	30,659	30,659
CFR	41,772	47,334	43,264

- 4.7 **The authorised limit** - the authorised limit is the "affordable borrowing limit" required by s3 of the Local Government Act 2003. Once this has been set,

the Council does not have the power to borrow above this level. The table below demonstrates that during 2014/15 the Council has maintained gross borrowing within its authorised limit.

- 4.8 **The operational boundary** – the operational boundary is the expected borrowing position of the Council during the year. Periods where the actual position is either below or over the boundary is acceptable subject to the authorised limit not being breached.
- 4.9 **Actual financing costs as a proportion of net revenue stream** - this indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.

£000	2014/15
Authorised limit	62,000
Maximum gross borrowing position	48,000
Operational boundary	54,000
Average gross borrowing position	28,448
Financing costs as a proportion of net revenue stream – General Fund	4.72%
Financing costs as a proportion of net revenue stream - HRA	5.81%

5.0 Treasury Position as at 31 March 2015

- 5.1 The Council's debt and investment position is organised by the treasury management service in order to ensure adequate liquidity for revenue and capital activities, security for investments and to manage risks within all treasury management activities. Procedures and controls to achieve these objectives are well established both through member reporting detailed in the summary, and through officer activity detailed in the Council's Treasury Management Practices. At the beginning and the end of 2014/15 the Council's treasury (excluding borrowing by PFI and finance leases) position was as follows:

£000	31 March 2014 Principal	Rate/ Return	Average Life yrs	31 March 2015 Total Principal	31 March 2015 HRA Principal	31 March 2015 GF Principal	Rate/ Return	Average Life yrs
Fixed rate funding:								
-PWLB	22,752	4.27%	12.5	26,159	16,989	9,170	3.69%	13.2
-Market	4,500	4.19%	0.5	4,500	3,880	620	4.19%	0.5
Variable rate funding:								
-PWLB	0			0	0	0		
-Market	0			0	0	0		
Total debt	27,252	4.26%	10.6	30,659	20,869	9,790	3.77%	11.3
CFR	41,772			43,264	20,874	22,390		
Over / (under) borrowing	(14,520)			(12,605)	(5)	(12,600)		
Investments:								
- in house	27,615	0.52%		29,435			0.53%	
- with managers	0			0				
Total investments	27,615	0.52%		29,435			0.53%	

5.2 The maturity structure of the debt portfolio was as follows:

£000	31 March 2014 actual	2014/15 upper limits	31 March 2015 actual
Under 1 year	4,500	15,329	5,940
1 year to under 2 years	960	15,329	480
2 years to under 5 years	0	15,329	6,239
5 years to under 10 years	11,691	16,862	7,367
10 years to under 20 years	4,341	15,329	2,787
20 years to under 30 years	3,840	15,329	4,926
30 years to under 40 years	1,920	15,329	1,920
40 years to under 50 years	0	15,329	1,000
50 years and above	0	15,329	0
Total debt	27,252		30,659

5.3 All investments were for under 370 days. As at 31 March 2015 the amount invested between 365-370 days was £1.6m (limit: £5.0m).

5.4 The exposure to fixed and variable rates was as follows:

£000	31 March 2014 Actual	2014/15 Upper Limits	31 March 2015 Actual
Fixed rate	27,252 debt	62,000 debt	30,659 debt
	6,800 investments	45,000 investments	11,754 investments
Variable rate	0 debt	62,000 debt	0 debt
	20,815 investments	45,000 investments	17,681 investments

6.0 The Strategy for 2014/15

- 6.1 The Council uses Capita as its external treasury management advisor. Capita's expectation for interest rates within the strategy for 2014/15 anticipated the Bank Rate remaining at 0.5% for 2014/15, and gradual rises in fixed borrowing rates during 2014/15. Variable, or short-term rates, were expected to be the cheaper form of borrowing over the period. Continued uncertainty in the aftermath of the 2008 financial crisis promoted a cautious approach, whereby investments would continue to be dominated by low counterparty risk considerations, resulting in relatively low returns compared to borrowing rates.
- 6.2 In this scenario, the treasury strategy was to postpone borrowing to avoid the cost of holding higher levels of investments and to reduce counterparty risk.
- 6.3 The actual movement in gilt yields meant that PWLB rates saw little overall change during the first four months of the year but there was then a downward trend for the rest of the year with a partial reversal during February.
- 6.4 Change in strategy during the year: the investment strategy adopted in the original Treasury Management Strategy Report for 2014/15 approved by the Council on 6 Feb 2014 was revised by the Council on 2 Oct 2014 to remove the minimum credit ratings criteria for Viability, Financial Strength and Support (in line with Capita's new rating assessment methodology).

7.0 Capita's Review of the Economy and Interest Rates (issued by Capita on 23 April 2015)

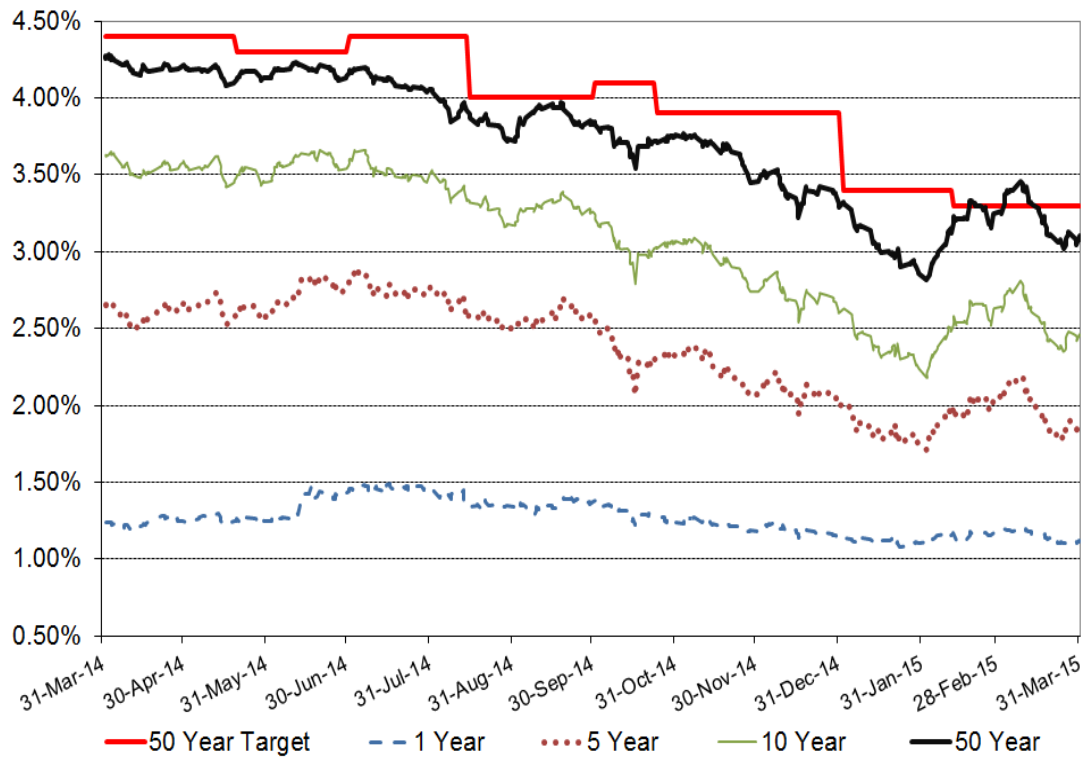
- 7.1 The original market expectation at the beginning of 2014/15 was for the first increase in Bank Rate to occur in quarter 1 2015 as the unemployment rate had fallen much faster than expected through the Bank of England's initial forward guidance target of 7%. In May, however, the Bank revised its forward guidance. A combination of very weak pay rises and inflation above the rate of pay rises meant that consumer disposable income was still being eroded and in August the Bank halved its forecast for pay inflation in 2014 from 2.5% to 1.25%. Expectations for the first increase in Bank Rate therefore started to recede as growth was still heavily dependent on buoyant consumer demand. During the second half of 2014 financial markets were caught out by a halving of the oil price and the collapse of the peg between the Swiss franc and the euro. Fears also increased considerably that the European Central Bank (ECB) was going to do too little too late to ward off the threat of deflation

and recession in the Eurozone. In mid-October, financial markets had a major panic for about a week. By the end of 2014, it was clear that inflation in the UK was going to head towards zero in 2015 and possibly even turn negative. In turn, this made it clear that the Monetary Policy Committee (MPC) would have great difficulty in starting to raise Bank Rate in 2015 while inflation was around zero and so market expectations for the first increase receded back to around quarter 3 of 2016.

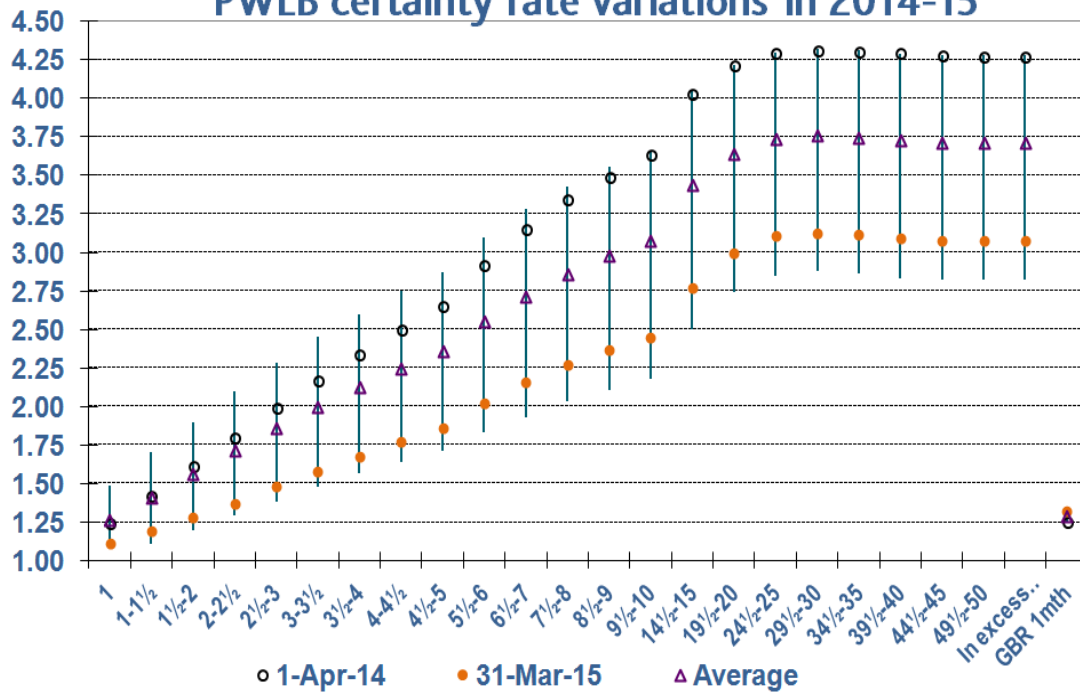
- 7.2 Gilt yields were on a falling trend for much of the last eight months of 2014/15 but were then pulled in different directions by increasing fears after the anti-austerity parties won power in Greece in January; developments since then have increased fears that Greece could be heading for an exit from the euro. While the direct effects of this would be manageable by the European Union (EU) and ECB, it is very hard to quantify quite what the potential knock on effects would be on other countries in the Eurozone (EZ) once the so called impossibility of a country leaving the EZ had been disproved. Another downward pressure on gilt yields was the announcement in January that the ECB would start a major programme of quantitative easing, purchasing EZ government and other debt in March. On the other hand, strong growth in the US caused an increase in confidence that the US was well on the way to making a full recovery from the financial crash and would be the first country to start increasing its central rate, probably by the end of 2015. The UK would be closely following it due to strong growth over both 2013 and 2014 and good prospects for a continuation into 2015 and beyond. However, there was also an increase in concerns around political risk from the general election due in May 2015.
- 7.3 The Funding for Lending Scheme, announced in July 2012, resulted in a flood of cheap credit being made available to banks which then resulted in money market investment rates falling drastically in the second half of that year and continuing throughout 2014/15.
- 7.4 The UK coalition Government maintained its tight fiscal policy stance but recent strong economic growth and falling gilt yields led to a reduction in the forecasts for total borrowing in the March budget.
- 7.5 The EU sovereign debt crisis had subsided since 2012 until the Greek election in January 2015 sparked a resurgence of fears. While the UK and its banking system has little direct exposure to Greece, it is much more difficult to quantify quite what effects there would be if contagion from a Greek exit from the euro were to severely impact other major countries in the EZ and cause major damage to their banks.

8.0 Borrowing Rates in 2014/15

- 8.1 **PWLB certainty maturity borrowing rates** - the graphs and table for PWLB rates below show, for a selection of maturity periods, the average borrowing rates, the high and low points in rates, spreads and individual rates at the start and the end of the financial year.



PWLB certainty rate variations in 2014-15



	1	1-15	2.5-3	3.5-4	4.5-5	9.5-10	24.5-25	49.5-50	1 month variable
1/4/14	1.240%	1.420%	1.990%	2.340%	2.650%	3.630%	4.290%	4.270%	1.250%
31/3/15	1.110%	1.190%	1.480%	1.680%	1.860%	2.450%	3.110%	3.080%	1.320%
High	1.490%	1.700%	2.280%	2.600%	2.870%	3.660%	4.300%	4.280%	1.340%
Low	1.080%	1.110%	1.380%	1.570%	1.710%	2.180%	2.850%	2.820%	1.250%
Average	1.266%	1.417%	1.863%	2.130%	2.362%	3.083%	3.737%	3.719%	1.290%
Spread	0.410%	0.590%	0.900%	1.030%	1.160%	1.480%	1.450%	1.460%	0.090%
High date	16/07/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	20/06/2014	03/04/2014	02/04/2014	17/09/2014
Low date	23/01/2015	06/01/2015	07/01/2015	07/01/2015	02/02/2015	02/02/2015	02/02/2015	02/02/2015	01/04/2014

9.0 Borrowing Outturn for 2014/15

9.1 Treasury Borrowing– Council debt at 31 March 2015 was:

Lender	Principal £000	Principal HRA £000	Principal GF £000	Interest Rate %	Maturity Date	Start Date
PWLB	960	828	132	2.75	03/05/15	07/05/10
PWLB	960	828	132	3.84	31/03/19	07/05/10
PWLB	3,840	3,311	529	3.57	01/10/19	15/10/09
PWLB	3,840	3,311	529	3.31	15/09/21	15/09/11
PWLB	584	503	81	4.875	30/06/24	12/03/99
PWLB	1,817	1,567	250	4.875	30/06/24	12/03/99
PWLB	1,920	1,656	264	4.04	01/10/29	15/10/09
PWLB	21	18	3	11.625	05/08/33	25/09/73
PWLB	3,840	3,311	529	4.42	31/12/35	24/01/08
PWLB	1,920	1,656	264	4.22	01/10/49	15/10/09
PWLB	900	0	900	2.48	27/11/23	27/11/13

Lender	Principal £000	Principal HRA £000	Principal GF £000	Interest Rate %	Maturity Date	Start Date
PWLB	1,757	0	1,757	1.97	27/11/20	27/11/13
PWLB	1,000	0	1,000	3.87	24/09/64	24/09/14
PWLB	1,800	0	1,800	3.08	23/10/35	23/10/14
PWLB	1,000	0	1,000	3.16	12/02/40	12/02/15
Market	4,500	3,880	620	4.19	09/06/65	09/06/05
Total	30,659	20,869	9,790			

The Market Loan is subject to six monthly LOBO (Lender Option Borrower Option) arrangements.

9.2 **Borrowing** – The following General Fund loans were drawn to fund net unfinanced capital expenditure and naturally maturing debt:

Lender	Principal £000	Type	Interest Rate	Maturity	General Fund Average Interest Rate for 2014/15
PWLB	1,000	Fixed interest rate	3.87%	24/09/64	3.18%
PWLB	1,800	Fixed interest rate	3.08%	23/10/35	3.18%
PWLB	1,000	Fixed interest rate	3.16%	12/02/40	3.18%

9.3 **Rescheduling**

No rescheduling was done during the year as the average 1% differential between PWLB new borrowing rates and premature repayment rates made rescheduling unviable.

9.4 Repayments

The Council repaid £393k of maturing debt using investment balances.

Lender	Principal £000	Interest Rate	Repayment Date
PWLB	50	2.48%	27/05/14
PWLB	146	1.97%	27/05/14
PWLB	50	2.48%	27/11/14
PWLB	147	1.97%	27/11/14
Total £000	393		

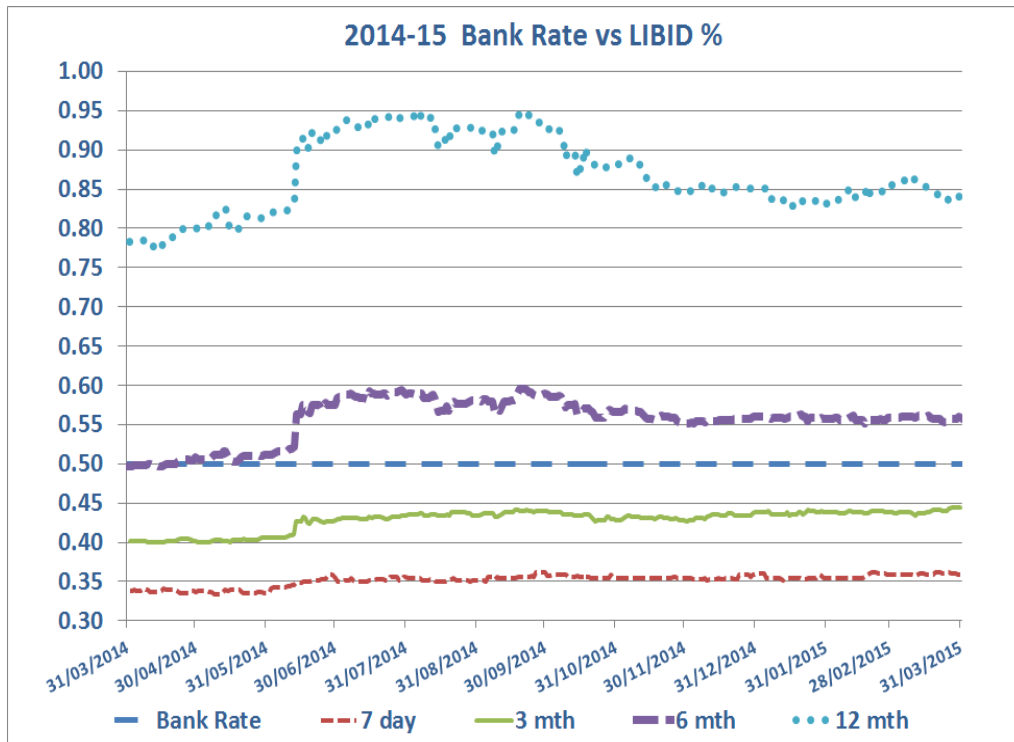
9.5 Summary of debt transactions

Management of the debt portfolio resulted in a fall in the average interest rate of 0.49%, representing net savings of £139k p.a.

10.0 Investment Rates in 2014/15

10.1 Bank Rate remained at its historic low of 0.5% throughout the year; it has now remained unchanged for six years. Market expectations from Capita (as at 23 April 2015) as to the timing of the start of monetary tightening started the year at quarter 1 2015 but then moved back to around quarter 3 2016 by the end of the year. Deposit rates remained depressed during the whole of the year, primarily due to the effects of the Funding for Lending Scheme.

	7 day	1 month	3 month	6 month	1 year
1/4/14	0.338	0.362	0.402	0.497	0.783
31/3/15	0.358	0.378	0.445	0.559	0.841
High %	0.362	0.384	0.445	0.596	0.951
Low %	0.334	0.360	0.400	0.496	0.772
Average %	0.352	0.374	0.429	0.556	0.868
Spread %	0.028	0.024	0.045	0.100	0.180
High date	26/3/15	26/9/14	27/3/15	19/9/14	5/8/14
Low date	8/5/14	4/4/14	9/4/14	14/4/14	14/4/14



11.0 Investment Outturn for 2014/15

11.1 **Investment Policy** – the Council’s investment policy is governed by CLG guidance, which was implemented in the annual investment strategy approved by the Council on 6 Feb 2014 (revised by Council 2 Oct 2014). This policy sets out the approach for choosing investment counterparties, and is based on credit ratings provided by the three main credit rating agencies, supplemented by additional market data (such as rating outlooks, credit default swaps, bank share prices etc.).

11.2 The investment activity during the year conformed to the approved strategy, and the Council had no liquidity difficulties.

11.3 **Resources** – the Council’s cash balances comprise revenue and capital resources and cash flow monies. The Council’s core cash resources comprised as follows:

Balance Sheet Resources (£000)	31 March 2014	31 March 2015
Balances (General Fund & HRA)	7,841	7,841
Earmarked reserves (incl MRR & Capital Grants Unapplied)	22,980	20,556
Usable capital receipts	1,628	2,512
Total	32,449	30,909

11.4 **Investments held by fund managers** – the Council does not use external fund managers and hence no investments were held by fund managers in 2014/15.

11.5 **Investments held by the Council** - the Council maintained an average balance of £39,813k of internally managed funds. The internally managed funds earned an average rate of return of 0.53%. The comparable performance indicator is the average 7-day LIBID rate, which was 0.35%. This compares with a budget assumption of £20,000k investment balances earning an average rate of 0.5%.

12.0 Performance Measurement

12.1 One of the key requirements in the Code is the formal introduction of performance measurement relating to investments, debt and capital financing activities. Whilst investment performance criteria have been well developed and universally accepted, debt performance indicators continue to be a more problematic area with the traditional average portfolio rate of interest acting as the main guide (as incorporated in the table in section 5). The Council's performance indicators were set out in the Annual Treasury Management Strategy.

12.2 This service has set the following performance indicators:

- Investments – internal returns above the 7 day LIBID rate.

The Council exceeded this return as reported above, achieving an average investment rate of 0.53% compared to the average 7 day LIBID rate of 0.35%.

The Council's maximum security risk benchmark for the investment portfolio, when compared to historic default tables, was set as follows:

- 0.05% historic risk of default when compared to the whole portfolio.

The Section 151 Officer can report that the default risk of investments was within this criterion throughout 2014/15.

12.3 Liquidity – The Council set facilities/benchmarks to maintain:

- Bank overdraft - £0.5m
- Liquid short term deposits of at least £10m available with a week's notice
- Weighted Average Life benchmark is expected to be 0.5 years, with a maximum of 1 year.

The Section 151 Officer can report that the liquidity of investments were within these criteria throughout 2014/15.

13.0 Options

13.1 Following approval by the Governance and Audit Committee on 24 June 2015, and by Cabinet on 30 July 2015, that Council:

- Notes the actual 2014/15 prudential and treasury indicators in this report.
- Approves the annual treasury management report for 2014/15.

14.0 Corporate implications

14.1 Financial and VAT

There are no financial or VAT implications arising directly from this report.

14.2 Legal

This report is required to be brought before the Governance and Audit Committee, Cabinet and Council for approval, under the CIPFA Treasury Management Code of Practice.

14.3 Corporate

This report evidences that the officers are continuing to carefully manage the risk associated with the Council's treasury management activities.

14.4 Equity and Equalities

There are no equality or equity issues resulting from this report.

15.0 Recommendations

15.1 Following approval by the Governance and Audit Committee on 24 June 2015, and by Cabinet on 30 July 2015, that Council:

- Notes the actual 2014/15 prudential and treasury indicators in this report.
- Approves the annual treasury management report for 2014/15.

16.0 Decision Making Process

16.1 This report is to go to Council for approval.

17.0 Disclaimer

17.1 This report is a technical document focussing on public sector investments and borrowings and, as such, readers should not use the information contained within the report to inform personal investment or borrowing decisions. Neither Thanet District Council nor any of its officers or employees makes any representation or warranty, express or implied, as to the accuracy or completeness of the information contained herein (such information being subject to change without notice) and shall not be in any way responsible or liable for the contents hereof and no reliance should be placed on the accuracy, fairness or completeness of the information contained in this document. Any opinions, forecasts or estimates herein constitute a judgement and there can be no assurance that they will be consistent with future results or events. No person accepts any liability whatsoever for any loss howsoever arising from any use of this document or its contents or otherwise in connection therewith.

Contact Officer:	Nicola Walker, Interim Head of Financial Services extn 7236
Reporting to:	Tim Willis, Director of Corporate Resources and S151 Officer

Annex List

N/A	
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Corporate Consultation Undertaken

Finance	N/A
Legal	N/A

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A REQUEST FROM WESTGATE TOWN COUNCIL FOR A CHANGE IN THE NAME OF THE PARISH TO WESTGATE-ON-SEA

To: **Council 15 October 2015**

By: **Monitoring Officer**

Classification: **Unrestricted**

Ward: **Westgate on Sea**

Summary: To report the receipt of a request (under the provisions of Section 75 of the Local Government Act 1972) from Westgate Town Council to change the name of the Town Council to The Westgate on Sea Town Council.

For Decision

1.0 Introduction and Background

- 1.1 At an extraordinary meeting of the Westgate Parish Council held on the 20 July 2015, the Council resolved under section 245(6) of the Local Government Act 1972, that the parish should have the status of a town.
- 1.2 The then Westgate Town Council went on to make a request under Section 75 of the Local Government Act 1972 that the Thanet District Council change the name of the parish from Westgate to Westgate-on-Sea with the consequent change in the name of the council from Westgate Town Council to the Westgate-on-Sea Town Council. This report asks for Council to agree that request.
- 1.3 Westgate Town Council has put forward a reasonable request for the change in name which I understand addresses a concern that they hold, that the name of their parish (and the Council) should properly reflect the name of the town. No other changes to the Town Council arrangements are proposed.

2.0 Options

- 2.1 Council could agree the request to change the name of the parish
- 2.2 Council could refuse the request to change the name of the parish, provided there were reasonable grounds for that refusal.

3.0 Corporate Implications

3.1 Financial and VAT

- 3.1.1 The making and publication of an order under Section 75 of the Local Government Act 1972 will be in employee time only. Local publication will be via the Thanet District Council website, posters in the town and in a local newsletter.

3.2 Legal

- 3.2.1 Section 75 of the Local Government Act 1972 says that at the request of the parish council, the council of the district in which the parish is situated may change the name of the parish.

Notice of any change of name shall be sent by the district council to the Secretary of State, to the Director General of the Ordnance Survey and to the Registrar General; and shall be published by the district council in the parish and elsewhere in such manner as they consider appropriate.

3.3 Corporate

- 3.3.1 There are no direct implications that relate to this request but the Council generally supports community development.

3.4 Equity and Equalities

- 3.4.1 Their request reflects the identities and interests of the community whilst making no changes to the governance arrangements for the area.

4.0 Recommendations

- 4.1 The Council is recommended to:

1. Note the receipt of the request from Westgate Town Council to change the name of the parish;
2. Agree to the making and publication of a notice under Section 75 of the Local Government Act 1972 to change the name of the parish to Westgate-on-Sea and the consequent change in the name of the Westgate Town Council to the Westgate-on-Sea Town Council.

Contact Officer:	Tim Howes, Director of Corporate Resources
Reporting to:	Madeline Homer, Chief Executive

Background Papers

Title	Details of where to access copy
Minute 057 of the meeting of Westgate town Council on the 20 July 2015	The Clerk to Westgate Town Council

Corporate Consultation Undertaken

Finance	Nicola Walker, Head of Financial Services
Legal	Tim Howes, Director of Corporate Resources

QUEEN ELIZABETH, QUEEN MOTHER HOSPITAL

To: **Council – 15 October 2015**

By: **Penny Button, Head of Safer Neighbourhoods**

Classification: **Unrestricted**

Ward: **All**

Summary: **Response from Kent County Council Health Overview & Scrutiny Panel in response to questions regarding Queen Elizabeth, Queen Mother Hospital.**

For Information

1.0 Introduction and Background

- 1.1 In December 2013 Thanet District Council received a petition protesting against changes to emergency services at Queen Elizabeth, Queen Mother Hospitals accident and emergency department.

The Overview and Scrutiny Panel established a task and finish group to look into matters. In order for the group to establish an informed opinion a number of health professionals were invited to attend meetings throughout 2014, these included representatives from South East Ambulance Service, health consultants, accident and emergency union officers, Royal College of Nursing and the then Chief Executive of East Kent Hospitals University Foundation Trust. Unfortunately none of these agencies were agreeable to informing the task and finish group and as such they were unable to scrutinise the concerns of the residents of Thanet.

The petition was referred back to Full Council by the Overview and Scrutiny Panel in April 2015 where it was agreed that the key questions were referred to Kent County Council's Health Overview & Scrutiny Committee.

2.0 The Current Situation

- 2.1 Kent County Council's Health Overview and Scrutiny Committee were written to in July 2015 explaining the situation, the current situation and requesting their support and assistance in addressing the key issues raised in the task and finish groups terms of reference.

The Chair of the Committee responded advising that they have on going engagement with East Kent Hospital University Foundation Trust with regards to developing their clinical strategy. The Trust is due to return to the Health Overview and Scrutiny Committee in October with a further update.

This response has been given to our Overview & Scrutiny Panel who referred it to Full Council and have agreed that a watchful brief be kept to monitor the progress by EKHUFT towards developing the new clinical strategy.

3.0 Options

3.1 Note the report

4.0 Next Steps

4.1 Maintain a watchful brief to monitor the progress by EKHUFT towards developing the new clinical strategy for the region whilst maintaining a special interest on its implications for Thanet District.

5.0 Recommendation

5.1 That the response from Kent County Council Health Overview & Scrutiny Committee be noted

6.0 Decision Making Process

6.1 This has already been consulted with the Overview and Scrutiny Panel and its views are as follows: that the report should be noted by Council.

Contact Officer:	<i>Penny Button, Head of Safer Neighbourhoods, 7425</i>
Reporting to:	<i>Larissa Reed, Interim Director of Community Services</i>

Annex List

Annex 1	Response from Kent Health Overview & Scrutiny Panel
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Corporate Consultation Undertaken

Finance	<i>n/a</i>
Legal	<i>n/a</i>
Communications	<i>n/a</i>

Agenda Item 14 Annex 1

From: HOSCLDS01@kent.gov.uk [mailto:HOSCLDS01@kent.gov.uk]
Sent: 17 July 2015 15:36
To: Penny Button
Subject: Thanet District Council - QEQM Petition

Dear Penny

Mr Brookbank has asked me to respond to your letter dated 10 July.

The Health Overview and Scrutiny Committee has had on-going engagement with EKHUFT with regards to the development of their new clinical strategy. In their most recent presentation to the Committee on 5 June, the Trust covered a number of areas and this can be viewed online here: <https://democracy.kent.gov.uk/ieListDocuments.aspx?CId=112&MId=5840&Ver=4>. The Trust is due to return to the Committee in October with a further update and the Committee will continue their involvement with the developing strategy going forwards.

If you wish to be kept informed of developments, I can add you to the distribution list and you will be notified when future Agendas are published. The meetings are held in public but are also webcast and can be viewed live or by subsequent broadcast via the Council's internet site - <http://www.kent.gov.uk/about-the-council/how-the-council-works/committees-and-meetings/watch-council-meetings>.

Kind regards

Lizzy

Lizzy Adam
Scrutiny Research Officer
Strategic & Corporate Services (Governance & Law)

Kent County Council | Sessions House | Maidstone | Kent | ME14 1XQ
Tel: 03000 412775 | Internal Ext: 7200 412775 | Email:
lizzy.adam@kent.gov.uk

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APPOINTMENTS TO COMMITTEES, PANELS AND BOARDS - 2015/16

To: **Council Meeting – 15 October 2015**

By: **Committee Services Manager**

Classification: **Unrestricted**

Wards Affected: **N/A**

Summary: This report informs Council of changes to nominations to Committees.

For Decision

1.0 Introduction

- 1.1 This report will outline the changes needed as a result of four Councillors leaving the UKIP group and creating the Democratic Independent Group.
- 1.2 The Democratic Independent Group consists of Cllr Collins (Leader), Cllr Ashbee (Deputy Leader), Cllr Martin and Cllr Smith.
- 1.3 The report will also inform Council of a change to the nominations to the Licensing Board, a change to the nominations to the Governance and Audit Committee, and of the nominations from the Thanet Association of Parish Councils who make appointments to the Standards Committee and Joint Transportation Board.

2.0 Political Balance

- 2.1 As mentioned above four Councillors have left the UKIP group and have created a new group. This group is called the Democratic Independent Group. The changes to political balance are shown in the table below:

Political Group	Prior to changes	After changes
UKIP	33	<u>29</u>
Conservative	18	18
Labour	4	4
Democratic Independent Group	0	<u>4</u>
Independent	1	1

- 2.2 The Local Government and Housing Act 1989 requires the Council to allocate seats on committees to political Groups in accordance with the size of each group on the Council as a whole and in accordance with the following principles which should be observed as far as is reasonably practicable:
 - a) That not all seats on the same committee are allocated to the same political group;

- b) That the majority of the seats on a committee are allocated to a particular political group if the number of persons belonging to that group is a majority of the Council's membership;
- c) That, subject to a) and b) above, the number of seats on committees allocated to each political group bears the same proportion of the total of all the seats on committees;
- d) That, subject to a), b) and c) above, the number of seats on a committee allocated to each political group bears the same proportion to the number of all seats on that committee.

2.3 For the purposes of political balance a Group is required to have at least two members and to have been formally constituted as a political Group before the meeting.

2.4 Democratic Services have contacted the four group Leaders and a consensus could not be achieved and so the alternative solutions for achieving proportionality are outlined in paragraph 2.5 – 2.7 below.

2.5 **Option One**

An additional seat be added to the Planning Committee and that seat be given to the Democratic Independent Group. That an additional seat be added to the Licensing Board and that seat be given to the Democratic Independent Group. That a seat be removed from the UKIP group on the Overview and Scrutiny Panel and that seat given to the Democratic Independent Group. That an additional seat be added to the Governance and Audit Committee and that seat be given to the Democratic Independent Group. An additional seat be added to the Boundary and Electoral Arrangements Working Party and that seat be given to the Democratic Independent Group.

2.6 **Option Two**

An additional seat be added to the Planning Committee and that seat be given to the Democratic Independent Group. That an additional seat be added to the Licensing Board and that seat be given to the Democratic Independent Group. That a seat be removed from the UKIP group on the Overview and Scrutiny Panel and that seat given to the Democratic Independent Group. That an additional seat be added to the Governance and Audit Committee and that seat be given to the Democratic Independent Group. A seat on the General Purposes Committee be removed from the Labour Group and given to the Democratic Independent Group. An additional seat be added to the Boundary and Electoral Arrangements Working Party and that seat be given to the Labour Group.

2.7 **Option Three**

That another solution that achieves proportionality is agreed. Note that if an alternative proposal is developed during the meeting, compliance with the proportionality rules would need to be verified by officers.

2.8 The tables below show the change to numbers serving on Committees as a result of the proposal:

Committees	Total	UKIP Group	Conservative Group	Labour Group
Current membership				
Planning Committee	12	7	4	1
Licensing Board	12	7	4	1
Overview and Scrutiny Panel	13	8	4	1
Gov. and Audit	12	7	4	1
General Purposes	9	5	3	1
B&EA Working Party	6	4	2	0
Constitutional Review Working Party	3	2	1	0
Totals	67	40	22	5

Committees	Total	UKIP Group	Conservative Group	Labour Group	Democratic Independent Group
OPTION 1					
Proposed membership					
Planning Committee	13	7	4	1	1
Licensing Board	13	7	4	1	1
Overview and Scrutiny Panel	13	7	4	1	1
Gov. and Audit	13	7	4	1	1
General Purposes	9	5	3	1	0
B&EA Working Party	7	4	2	0	1
Constitutional Review Working Party	3	2	1	0	0
Totals	71	39	22	5	5

Committees	Total	UKIP Group	Conservative Group	Labour Group	Democratic Independent Group
OPTION 2					
Proposed membership					
Planning Committee	13	7	4	1	1
Licensing Board	13	7	4	1	1
Overview and Scrutiny Panel	13	7	4	1	1
Gov. and Audit	13	7	4	1	1
General Purposes	9	5	3	0	1
B&EA Working Party	7	4	2	1	0
Constitutional Review Working Party	3	2	1	0	0
Totals	71	39	22	5	5

2.9 The overall political balance calculations for the proposals are shown at Annexes 1 and 2.

3.0 Recommendation

3.1 That Council agrees one of the proposals to achieve proportionality outlined at paragraphs 2.4 – 2.6.

4.0 Nominations of Members to serve on Committees

4.1 Members are reminded that Section 16 of the Local Government and Housing Act 1989 states that where the Council has determined the allocation to different groups of the seats to which the Act applies, it shall be the duty of the authority to give effect to a Group's wishes about who is to be appointed to the seats that they have been allocated.

4.2 In addition to the changes as a result of the creation of the Democratic Independent Group Democratic Services have also received notifications from other groups of changes to their nominations to Committees, this is outlined below:

- a) The Leader of the UKIP group has informed Democratic Services that they will be replacing Councillor Emma Hillman with Councillor Jeremy Fairbrass as a Member of the Licensing Board.
- b) The Leader of the Conservative group has informed Democratic Services that they will be replacing Councillor Carol Partington with Councillor Rosanna Taylor-Smith as a Member of the Governance and Audit Committee. In addition, Councillor Carol Partington and Councillor Jason Savage have been nominated as reserve Members of the Governance and Audit Committee.

4.2 Depending which option is chosen at paragraphs 2.5 - 2.7 of the report to maintain political proportionality, the corresponding amendments to group nominations as outlined below must also be made.

4.3 **Option One**

- 4.3.1 The Democratic Independent Group will gain seats on the Planning Committee, Planning Committee Substitutes, Licensing Board, Overview and Scrutiny Panel, Governance and Audit Committee, Governance and Audit Substitutes and the Boundary and Electoral Arrangements Working Party and will need to make nominations to each of these Committees.
- 4.3.2 The UKIP group will lose a seat on the Overview and Scrutiny Panel and will have to remove a member from that group. In addition as Councillor Collins was also a member of the pool of Planning Committee substitutes, the Licensing Board and the Governance and Audit Committee and so the UKIP group will have to make nominations to each of these committees. Councillor Ashbee was a member of the General Purposes Committee and the Standards Committee and so the UKIP group will have to make nominations to each of these Committees. Cllr Martin was a member of the Overview and Scrutiny Panel and the Constitutional Review Working Party and so the UKIP group will have to make nominations to each of these Committees. Councillor Smith was a member of the General Purposes Committee and so the UKIP group will have to make a new nomination to that Committee. Councillor Jeremy Fairbrass will replace Councillor Emma Hillman as UKIP nomination on the Licensing Board.
- 4.3.3 Councillor Rosanna Taylor-Smith will replace Councillor Carol Partington as a Member of the Governance and Audit Committee. In addition, Councillor Carol Partington and Councillor Jason Savage will be added as reserve Members of the Governance and Audit Committee.
- 4.3.4 Councillor Martin was also a member of both the Community Safety Partnership Working Party and the Corporate Performance Review Working Party, however new nominations from the UKIP will be received at the next meeting of the Overview and Scrutiny Panel on 20 October.
- 4.3.5 Councillor Ashbee was also a member of the Local Plan Cabinet Advisory Group. However as this is a Cabinet Advisory Group and not a LGA 1972 Act committee a replacement nomination can be made any time.
- 4.3.6 This can be summarised in the table below:

Committee / Group	Current Position	New Position
Planning Committee		
Democratic Independent Group	No entitlement	Nomination needed
Planning Committee Substitutes		
Democratic Independent Group	No entitlement	Nomination needed
UKIP	Cllr Collins	New nomination needed
Licensing Board		
Democratic Independent Group	No entitlement	Nomination needed
UKIP	Cllr Collins	New nomination needed
UKIP	Cllr E Hillman	Cllr J Fairbrass
Overview and Scrutiny Panel		
Democratic Independent Group	No entitlement	Nomination needed
UKIP	Cllr Martin	No entitlement to seat
Governance and Audit Committee		
Democratic Independent Group	No entitlement	Nomination needed
UKIP	Cllr Collins	New nomination needed

Conservative	Cllr Partington	Cllr Taylor-Smith
Governance and Audit Committee Substitutes		
Democratic Independent Group	No entitlement	Nomination needed
Conservative	Vacancy not filled	Cllr Partington
Conservative	Vacancy not filled	Cllr Savage
General Purposes		
UKIP	Cllr Ashbee	New nomination needed
UKIP	Cllr Smith	New nomination needed
B&EA Working Party		
Democratic Independent Group	No entitlement	Nomination needed
Constitutional Review Working Party		
UKIP	Cllr Martin	New nomination needed
Standards Committee		
UKIP	Cllr Ashbee	New nomination needed

4.4 **Option Two**

- 4.4.1 The Democratic Independent Group will gain seats on the Planning Committee, Planning Committee Substitutes, Licensing Board, Overview and Scrutiny Panel, Governance and Audit Committee, Governance and Audit Substitutes and the General Purposes Committee and will need to make nominations to each of these Committees.
- 4.4.2 The UKIP group will lose a seat on the Overview and Scrutiny Panel and will have to remove a member from that group. In addition as Councillor Collins was also a member of the pool of Planning Committee substitutes, the Licensing Board and the Governance and Audit Committee and so the UKIP group will have to make nominations to each of these committees. Councillor Ashbee was a member of the General Purposes Committee and the Standards Committee and so the UKIP group will have to make nominations to each of these Committees. Cllr Martin was a member of the Overview and Scrutiny Panel and the Constitutional Review Working Party and so the UKIP group will have to make nominations to each of these Committees. Councillor Smith was a member of the General Purposes Committee and so the UKIP group will have to make a new nomination to that Committee. Councillor Jeremy Fairbrass will replace Councillor Emma Hillman as UKIP nomination on the Licensing Board.
- 4.4.3 The Labour Group will lose a seat on the General Purposes Committee and will have to remove Cllr Johnston from that group. In addition the Labour Group will also gain a seat on the Boundary and Electoral Arrangements Working Party and will need to make a new nomination to that Working Party.
- 4.4.4 Councillor Rosanna Taylor-Smith will replace Councillor Carol Partington as a Member of the Governance and Audit Committee. In addition, Councillor Carol Partington and Councillor Jason Savage will be added as reserve Members of the Governance and Audit Committee.
- 4.4.5 Councillor Martin was also a member of both the Community Safety Partnership Working Party and the Corporate Performance Review Working Party, however new nominations from the UKIP will be received at the next meeting of the Overview and Scrutiny Panel on 20 October.

4.4.6 Councillor Ashbee was also a member of the Local Plan Cabinet Advisory Group. However as this is a Cabinet Advisory Group and not a LGA 1972 Act committee a replacement nomination can be made any time.

4.4.7 This can be summarised in the table below:

Committee / Group	Current Position	New Position
Planning Committee		
Democratic Independent Group	No entitlement	Nomination needed
Planning Committee Substitutes		
Democratic Independent Group	No entitlement	Nomination needed
UKIP	Cllr Collins	New nomination needed
Licensing Board		
Democratic Independent Group	No entitlement	Nomination needed
UKIP	Cllr Collins	New nomination needed
UKIP	Cllr E Hillman	Cllr J Fairbrass
Overview and Scrutiny Panel		
Democratic Independent Group	No entitlement	Nomination needed
UKIP	Cllr Martin	No entitlement to seat
Governance and Audit Committee		
Democratic Independent Group	No entitlement	Nomination needed
UKIP	Cllr Collins	New nomination needed
Conservative	Cllr Partington	Cllr Taylor-Smith
Governance and Audit Committee Substitutes		
Democratic Independent Group	No entitlement	Nomination needed
Conservative	Vacancy not filled	Cllr Partington
Conservative	Vacancy not filled	Cllr Savage
General Purposes		
UKIP	Cllr Ashbee	New nomination needed
UKIP	Cllr Smith	New nomination needed
Labour	Cllr Johnston	No entitlement to seat
Democratic Independent Group	No entitlement	Nomination needed
B&EA Working Party		
Labour	No entitlement	Nomination needed
Constitutional Review Working Party		
UKIP	Cllr Martin	New nomination needed
Standards Committee		
UKIP	Cllr Ashbee	New nomination needed

4.5 **Option Three**

4.5.1 If Council agrees its own solution to agree political proportionality then Council must note the relevant changes to group nominations to Committees, Panels and Boards that correspond with those changes.

5.0 **Recommendation**

5.1 To note the corresponding group nominations to Committees, Panels and Boards for the remainder of 2015/16 as per the option agreed at paragraph 3.1 of this report (The names of those Councillors so nominated will be presented at the meeting if needed).

6.0 Parish Council representatives on the Standards Committee and the Joint Transportation Board

6.1 Council will recall that at the Annual Council meeting on the 21 May, it was not possible to update Council with the nominations to the Standards Committee and the Joint Transportation Board from the Thanet Association of Local Councils, as that body had yet to meet to decide them.

6.2 There are three vacancies for Parish Councillors on the Standards Committee and one vacancy for a Parish Councillor on the Joint Transportation Board.

6.3 The Thanet Association of Parish Councils met on 2 July and made the following appointments:

Standards Committee:

Parish Councillor John Way
Parish Councillor Linda Wright
One position vacant

Joint Transportation Board:

Parish Councillor Vera Hovenden

7.0 Recommendation

7.1 That Council note the nominations made by the Thanet Association of Local Councils to the Standards Committee and the Joint Transportation Board.

8.0 Corporate Implications

8.1 Financial

8.1.1 There are no direct financial implications.

8.2 Legal

8.2.1 The composition and allocation of membership of committees has been based on the relevant legislative requirements.

8.3 Corporate

8.3.1 None.

8.4 Equity and Equalities

8.4.1 There are no specific equity and equality considerations that need to be addressed in this report.

9.0 Summary of Recommendations

- | | |
|-----|--|
| 3.1 | That Council agrees one of the proposals to achieve proportionality outlined at paragraphs 2.4 – 2.6. |
| 5.1 | To note the corresponding group nominations to Committees, Panels and Boards for the remainder of 2015/16 as per the option agreed at paragraph 3.1 of this report (The names of those Councillors so nominated will be presented at the meeting if needed). |
| 7.1 | That Council note the nominations made by the Thanet Association of Local Councils to the Standards Committee and the Joint Transportation Board. |

10.0 Decision Making Process

- 10.1 This report is for decision.

Contact Officer:	Nick Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance

Annex List

Annex 1	Proportionality calculations for main committees covered by Local Government & Housing Act 1989 (option 1)
Annex 2	Proportionality calculations for main committees covered by Local Government & Housing Act 1989 (option 2)

Corporate Consultation Undertaken

Finance	N/A
Legal	Tim Howes, Director of Corporate Governance

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Option 1

	Members	UKIP	Conservative	Labour	Democratic Independent Group	Non group
Overall Council	56	29	18	4	4	1
Groups only	55	29	18	4	4	
Under s15 LGHA 1989 proportionality applies in full						
	Members	UKIP	Conservative	Labour	Democratic Independent Group	Non group
Planning Committee	13	7	4	1	1	
	100.00%	53.85%	30.77%	7.69%	7.69%	
Licensing Board	13	7	4	0	1	
	100.00%	53.85%	30.77%	7.69%	7.69%	
Overview and Scrutiny Committee	13	7	4	1	1	
	100.00%	53.85%	30.77%	7.69%	7.69%	
Governance & Audit	13	4	4	1	1	
	100.00%	53.85%	30.77%	7.69%	7.69%	
General Purposes	9	4	3	1	0	
	100.00%	55.56%	33.33%	11.11%	0.00%	
BEAWP	7	3	2	0	1	
	100.00%	57.14%	28.57%	0.00%	14.29%	
CRWP	4	2	1	0	0	
	100.00%	66.67%	33.33%	0.00%	0.00%	
Totals allocated	71	39	22	5	5	
	100.00%	54.93%	30.99%	7.04%	7.04%	
Totals entitlement	71	37.44	23.24	5.16	5.16	
Difference from entitlement no.	0	1.56	-1.24	-0.16	-0.16	
Difference from entitlement %		2.2023	-1.7414	-0.2305	-0.2305	

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Option 2

	Members	UKIP	Conservative	Labour	Democratic Independent Group	Non group
Overall Council	56	29	18	4	4	1
Groups only	55	29	18	4	4	
Under s15 LGHA 1989 proportionality applies in full						
	Members	UKIP	Conservative	Labour	Democratic Independent Group	Non group
Planning Committee	13	7	4	1	1	
	100.00%	53.85%	30.77%	7.69%	7.69%	
Licensing Board	13	7	4	0	1	
	100.00%	53.85%	30.77%	7.69%	7.69%	
Overview and Scrutiny Committee	13	7	4	1	1	
	100.00%	53.85%	30.77%	7.69%	7.69%	
Governance & Audit	13	4	4	1	1	
	100.00%	53.85%	30.77%	7.69%	7.69%	
General Purposes	9	4	3	0	1	
	100.00%	55.56%	33.33%	0.00%	11.11%	
BEAWP	7	3	2	1	0	
	100.00%	57.14%	28.57%	14.29%	0.00%	
CRWP	4	2	1	0	0	
	100.00%	66.67%	33.33%	0.00%	0.00%	
Totals allocated	71	39	22	5	5	
	100.00%	54.93%	30.99%	7.04%	7.04%	
Totals entitlement	71	37.44	23.24	5.16	5.16	
Difference from entitlement no.	0	1.56	-1.24	-0.16	-0.16	
Difference from entitlement %		2.2023	-1.7414	-0.2305	-0.2305	

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THANET DISTRICT COUNCIL DECLARATION OF INTEREST FORM

Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992

If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the

matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £100 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Democratic Services and Scrutiny Manager well in advance of the meeting.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS, SIGNIFICANT INTERESTS AND GIFTS, BENEFITS AND HOSPITALITY

MEETING

DATE..... **AGENDA ITEM**

DISCRETIONARY PECUNIARY INTEREST

SIGNIFICANT INTEREST

GIFTS, BENEFITS AND HOSPITALITY

THE NATURE OF THE INTEREST, GIFT, BENEFITS OR HOSPITALITY:

.....
.....
.....

NAME (PRINT):

SIGNATURE:

Please detach and hand this form to the Democratic Services Officer when you are asked to declare any interests.